



A GUIDE TO RUNNING FOR OFFICE

Statewide Direct
Primary Election

June 8, 2010

Prepared by
CATHY DARLING
Shasta County Clerk/ Registrar of Voters



SHASTA COUNTY

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PHONE: 530-225-5730 * FAX: 530-225-5454 * CA RELAY SERVICE: 711 or 800-735-2922

Dear Candidate:

We are happy to present you with the Candidates Guide for the upcoming Statewide Direct Primary Election to be held June 8, 2010.

It is prepared to assist you through the nomination and election process and is intended to provide general information. While staff has attempted to be as informative as possible in compiling this information, and we appreciate the opportunity to address your questions not answered in this guide, the law prohibits employees from answering questions of a legal nature. This guide is not intended as a substitute for legal counsel. For your protection, we strongly urge you to consult an attorney.

We are available to provide information in your bid for public office. Please feel free to stop in at our office in the southeast corner of the Market Street Promenade, 1643 Market Street or call 225-5730 from 8 a.m. to 5 p.m., Monday through Friday.

Good luck to you!

Regards,

CATHY DARLING

Shasta County Clerk/Registrar of Voters

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SHASTA COUNTY ELECTIONS DEPARTMENT
MISSION STATEMENT

To promote public confidence and good will by providing the very highest level of courteous, efficient service. Further, to insure the highest possible degree of integrity of the county's election process through administration of all federal, state, and local election laws in a uniform, consistent and accessible manner.

IMPORTANT CONTACT INFORMATION

SHASTA COUNTY REGISTRAR OF VOTERS www.elections.co.shasta.ca.us

General Information (530) 225-5730
TDD (hearing impaired) (711) or (800) 735-2922
Fax (530) 225-5454

- Vote-By-Mail (vote-by-mail ballot applications, information)
- Campaign Disclosure (financial disclosure statements, information)
- Campaign Materials (voter lists, maps, precinct information)
- Candidate Filing (filing requirements for office)
- Voter Registration (voter registration forms, information)

SECRETARY OF STATE www.sos.ca.gov

General Information, Election Fraud, Filing for State and Federal Offices:

General Information (916) 653-6814
Elections Division (916) 657-2166
Fax (916) 653-3214

Committee ID Number, Termination:

Political Reform Division (916) 653-6224
Fax (916) 653-5045

FAIR POLITICAL PRACTICES COMMISSION (FPPC) www.fppc.ca.gov

Campaign Disclosure, State Contribution Limits, Conflict of Interest Disclosure:

Technical Assistance Division (866) 275-3772

Conflict of Interest Disqualifications, Use of Campaign Funds:

Legal Division (866) 275-3772

File Complaint Under Political Reform Act:

Enforcement Division (800) 561-1861
Fax (916) 322-3711

STATE FRANCHISE TAX BOARD www.ftb.ca.gov

Committee Tax Status, Tax Deductible Contributions, Charitable Non-Profit Groups:

General Information (800) 852-5711

FEDERAL ELECTION COMMISSION www.fec.gov

Federal Campaigns, Congress, US Senate, President of the U.S.:

General Information (800) 424-9530

CA STATE ATTORNEY GENERAL www.caag.state.ca.us

Brown Act, Unlawful use of Public Funds, Code Violations:

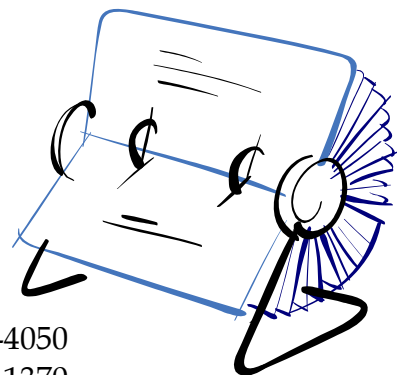
General Information (800) 952-5225

CITY ATTORNEYS

Election Fraud, Code Violations, Local Ordinances, Vandalism:

Redding: www.ci.redding.ca.us (530) 225-4050
Anderson: www.ci.anderson.ca (530) 229-1370
Shasta Lake: www.ci.shasta-lake.ca.us (530) 225-8990

DISTRICT ATTORNEY www.da.co.shasta.ca.us



OFFICES UP FOR ELECTION JUNE 8, 2010 & INCUMBENTS CURRENTLY IN OFFICE



FEDERAL/STATE

~GOVERNOR~

Arnold Schwarzenegger

~LIEUTENANT GOVERNOR~

John Garamendi

~SECRETARY OF STATE~

Debra Bowen

~CONTROLLER~

John Chiang

~TREASURER~

Bill Lockyer

~ATTORNEY GENERAL~

Jerry Brown

~INSURANCE COMMISSIONER~

Steve Poizner

~MEMBER OF THE STATE BOARD OF EQUALIZATION~

2nd District – Bill Leonard

~UNITED STATES SENATOR~

Barbara Boxer

~UNITED STATES REPRESENTATIVE~

2nd District – Wally Herger

~STATE SENATOR~

4th District – Sam Aanestad

~MEMBER OF THE STATE ASSEMBLY~

2nd District – Jim Nielsen

~STATE SUPERINTENDENT OF PUBLIC INSTRUCTION~

Jack O'Connell



LOCAL

~JUDGE OF THE SUPERIOR COURT~

Office No. 2 – James Ruggiero

Office No. 10 – Molly Bigelow

~COUNTY SUPERINTENDENT OF SCHOOLS~

Tom Armelino

~MEMBER, SHASTA COUNTY BOARD OF SUPERVISORS~

District 1 – David A. Kehoe

District 5 – Les Baugh

~ASSESSOR-RECORDER~

Leslie Morgan

~AUDITOR~

Connie Regnell

~COUNTY CLERK~

Cathy Darling

~DISTRICT ATTORNEY~

Gerald Benito

~SHERIFF-CORONER~

Tom Bosenko

~TREASURER-TAX COLLECTOR- PUBLIC ADMINISTRATOR~

Lori Scott

OFFICES UP FOR ELECTION JUNE 8, 2010 & INCUMBENTS CURRENTLY IN OFFICE, CONTINUED

~COUNTY CENTRAL COMMITTEE MEMBERS~

DEMOCRATIC PARTY

District 1	District 2	District 3	District 4	District 5
Nancy Briggs Jimmy Briggs Sandra Jagow Ann Nelson Lynne Bigelow	Marsha Blomquist John Wilson Glenn Parton Issac Lowe	Margaret Trevelyan Nola Wade Paula Percy Kathy Callan	Jean Rushing Martha Leard Ann Zimmerman Philip Geist	Shirley Marshall Peggy Colwell Rhonda Breshears Ann Cannan

REPUBLICAN PARTY

District 1	District 2	District 3	District 4	District 5
Margaret Dominici Lynn Rusch Candace Balma Don Gallino	Janet Gallino Mark Mazzone Wanda Agostine Loeta Rhodes	Ernest Wirt Noni Fleming Larry Farrell Sue Farrell	Patricia Bosettie Richard Long Cheri Beck Cherrill Clifford	Sara Mintz John Sharrah Chris Young Dennis Patterson Katrina Eliante

AMERICAN INDEPENDENT

District 1 – Clinton Macomber

PEACE & FREEDOM PARTY

Shasta County – Lori Alexander

GREEN PARTY

Shasta County

Donald Yost
Charles Howell
David Kirkman
Tammy Allan

CALENDAR OF EVENTS FOR JUNE 8, 2010 PRIMARY ELECTION

Following the filing period dates, the number of days prior to the election is provided (E=Election Day, followed by the number of days prior to (-) or after (+) election day.)

If there is an asterisk (*) by the date, the deadline falls on a weekend or holiday and has been moved to the next business day.

DATE	EVENT
January 1, 2010* E-158	<ul style="list-style-type: none"> ▪ County Holiday – Office Closed ▪ Period for gathering and submitting signatures in lieu of the filing fee begins (Judicial due 02/10/10, Partisan and Local due 02/25/10)
January 18, 2010 E-141	<ul style="list-style-type: none"> ▪ County Holiday – Office Closed
January 24, 2010* E-135 EC§ 13102(c)	<ul style="list-style-type: none"> ▪ Last day for political parties to notify the Secretary of State that “Declines to State” voters may vote their parties’ ballot at the June 2010 election.
January 31, 2010* E-124	<ul style="list-style-type: none"> ▪ Semi-Annual Campaign Disclosure Statements due (Form 470 or 460) (period covered ** - 12/31/09)
February 1, 2010 E-127	<ul style="list-style-type: none"> ▪ Declaration of Intent filing period for Judges begins (Ends 2/10/10) ▪ Filing fee and signatures in lieu due at time of filing (Filing Fee Non-Refundable)
February 10, 2010 E-118	<ul style="list-style-type: none"> ▪ Declaration of Intent filing period ends ▪ Filing fee and Signatures in lieu due at time of filing (Filing Fee Non-Refundable)
February 11, 2010 E-127	<ul style="list-style-type: none"> ▪ Extension of Declaration of Intention Period, if the incumbent has not filed. (Ends 02/15/10)
February 12, 2010 E-116	<ul style="list-style-type: none"> ▪ County Holiday – Office Closed
February 15, 2010 E-113	<ul style="list-style-type: none"> ▪ County Holiday – Office Closed
February 15, 2010* E-113 EC§ 8020, 8041, 8061,8104-8106, 8800 EC§ 13307	<ul style="list-style-type: none"> ▪ Declaration of Candidacy begins (Ends 3/12/10) ▪ Period for gathering and submitting Nomination Signatures begins ▪ Statement of Qualifications filing period begins ▪ Filing fee and Signatures in lieu due at time of filing (Filing Fee Non-Refundable) <p style="text-align: center;">~NO Candidate May Withdraw~</p> <ul style="list-style-type: none"> ▪ End of Extension of Declaration of Intention Period
February 25, 2010	<ul style="list-style-type: none"> ▪ Period for gathering and submitting signatures in lieu of the filing fee

E-103	ends for local and partisan candidates
March 12, 2010 E-88 EC§ 8020, 8041, 8061,8104-8106, 8800 EC§ 13307	<ul style="list-style-type: none"> ▪ Declaration of Candidacy ends ▪ Period for gathering and submitting Nomination Signatures ends ▪ Supplemental signatures-in-lieu of filing fee due ▪ Statement of Qualifications due ▪ Filing fee and Signatures in lieu due at time of filing (Filing Fee Non-Refundable) <p style="text-align: center;">~NO Candidate May Withdraw~</p> <ul style="list-style-type: none"> ▪ Deadline to file Statement of Economic Interests (Form 700) with the county elections office
March 13, 2010* E-89 EC§ 13307 (a)(3)	<ul style="list-style-type: none"> ▪ Last day to withdraw Statement of Qualifications
March 17, 2010 E-83 EC§ 8022, 8024, 8204	<ul style="list-style-type: none"> ▪ Extended Declaration of Candidacy ends. (Extended for any one but the incumbent, if an incumbent does not file.)
March 18, 2010 E-82 EC§ 13112	<ul style="list-style-type: none"> ▪ Random Alpha Drawing conducted by Secretary of State determining order of candidates to appear on ballot. ▪ Random Alpha Draw conducted by County Clerk for offices of State Senate and Assembly.
March 22, 2010 E-78 EC§ 8203, 8600- 8604	<ul style="list-style-type: none"> ▪ First Pre-Election Campaign Disclosure statement due (Form 470 or 460) (period covered 01/01/10-03/17/10) ▪ Last day to file Write-In Campaign against Incumbent Judge running unopposed
April 9, 2010 E-60	<ul style="list-style-type: none"> ▪ Military/Overseas information is mailed out
April 12, 2010 E-57 EC§ 8601	<ul style="list-style-type: none"> ▪ Write-in Candidate Statement and Nomination Papers available (Ends 05/25/10)
April 29, 2010 E-40	<ul style="list-style-type: none"> ▪ Sample ballots mailed out to voters ▪ State ballot pamphlets mailed to voters through May 29th.
May 10, 2010 E-29	<ul style="list-style-type: none"> ▪ First day for vote-by-mail ballots to be mailed out
May 25, 2010 E-75 EC§ 8601	<ul style="list-style-type: none"> ▪ Last day to file Write-in Candidate Statement and Nomination Papers.
May 24, 2010 E-15 EC§ 2107	<ul style="list-style-type: none"> ▪ 15-Day Close, Last day to register to vote for the June 2010 election

May 27, 2010 E-12	<ul style="list-style-type: none"> ▪ 2nd Pre-election Campaign Disclosure Statement due (Form 460) (period covered 03/18/10-05/22/10)
May 31, 2010 E-8	<ul style="list-style-type: none"> ▪ County Holiday – Office Closed
June 1, 2010 E-7	<ul style="list-style-type: none"> ▪ Vote-by-mail application period ends
June 8, 2010 E	<ul style="list-style-type: none"> ▪ Election Day – Polls open from 7:00 a.m. through 8:00 p.m.
July 31, 2010	<ul style="list-style-type: none"> ▪ Semi-Annual Campaign Disclosure Statement due (Form 460 or 470) (period covered ** - 06/30/10)

** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.

SUMMARY OF QUALIFICATIONS FOR NOMINATION TO STATE AND FEDERAL OFFICES FOR THE JUNE 8, 2010 PRIMARY ELECTION

The state and federal office listed on page 7 are up for election on June 8, 2010. The qualifications and requirements for these offices are available through the following resources:

- Secretary of States website:
<http://www.sos.ca.gov/elections/running-for-office/2010/index.htm>
- Shasta County Elections website: www.elections.co.shasta.ca.us
- Upon request our office can provide a paper copy of this information.

SUMMARY OF QUALIFICATIONS FOR NOMINATION TO LOCAL OFFICES FOR THE JUNE 8, 2010 PRIMARY ELECTION

The Candidate Filing Period runs from Tuesday, February 16th through Friday, March 12th.
If applicable, the filing period extension is through Wednesday, March 17th.

JUDGE OF THE SUPERIOR COURT

TERM OF OFFICE: 6 Years
TERM BEGINS: January 3, 2011
SALARY: \$178,789
Non-Partisan



MINIMUM QUALIFICATIONS:

Be a citizen of the U.S.; be a registered voter; a member of the State Bar for 10 years or have served as a judge of a CA court of record for 10 years immediately preceding the election; documentation proving qualifications. Article 6, Sec. 15 of the California Constitution, EC 201

REQUIREMENTS:

All candidates must pay a non-refundable filing fee equal to 1% of the first years salary or submit petitions in-lieu of filing fees or a combination of both when the candidate obtains their nomination papers. EC§ 8061, 8104-8106

DECLARATION OF INTENT:

All candidates for judicial office must file a Declaration of Intent and filing fee *beginning Monday, February 1, 2010 and ending Wednesday, February 10, 2010.* EC§ 8023

Nonrefundable Filing Fee	Signatures In-Lieu	Signature Value
\$1,787.89	7,152	\$0.25 each

REMEMBER!

Each candidate must file a Candidate Statement of Economic Interests with the County Elections Official no later than Friday, March 12, 2010. Gov. Code 87201

COUNTY SUPERINTENDENT OF SCHOOLS

TERM OF OFFICE: 4 Years
 TERM BEGINS: January 3, 2011
 SALARY: \$135,960
 Non-Partisan



MINIMUM QUALIFICATIONS:

Be a U.S. citizen; be a registered voter and otherwise qualified to vote for that office at the time nomination papers are issued; possess a valid certification document authorizing administrative services. The possession of a valid elementary administrative credential and a valid secondary administrative credential are equivalent to the possession of a valid general administrative credential. EC§ 201; Gov. Code 24001; Ed. Code 1208

REQUIREMENTS:

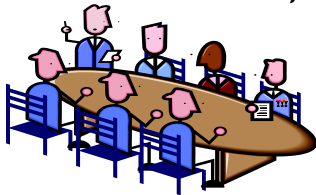
All candidates must pay a non-refundable filing fee equal to 1% of the first years salary or submit petitions in-lieu of filing fees or a combination of both when the candidate obtains their nomination papers. EC§ 8061, 8104-8106

Nonrefundable Filing Fee	Signatures In-Lieu	Signature Value
\$1,359.60	5,439	\$0.25 each

As a reminder, the Shasta County Board of Education has the authority, pursuant to California Constitution Article 9, Section 3.1, to fix the salary of the County Superintendent of Schools. In addition, they have the authority to adjust the salary for any newly elected County Superintendent of Schools who is not an incumbent.

MEMBER, SHASTA COUNTY BOARD OF SUPERVISORS

TERM OF OFFICE: 4 Years
 TERM BEGINS: January 3, 2011
 SALARY: \$54,600
 Non-Partisan



MINIMUM QUALIFICATIONS:

Be a U.S. citizen; be a registered voter of the district that the candidate seeks to represent for at least thirty (30) days immediately preceding the deadline for filing nomination documents; and shall reside in the district during incumbency. Gov. Code 24001, 25401 and EC§ 201

REQUIREMENTS:

All candidates must pay a non-refundable filing fee equal to 1% of the first years salary or submit petitions in-lieu of filing fees or a combination of both when the candidate obtains their nomination papers. EC§ 8061, 8104-8106

District	Nonrefundable Filing Fee	Signatures In-Lieu	Signature Value
1	\$546**	1,885	\$0.29 each
5	\$546**	1,971	\$0.28 each

****Please Note:** The filing fee is an estimate and may change due to pending budget negotiations.



ASSESSOR-RECORDER

TERM OF OFFICE: 4 Years
TERM BEGINS: January 3, 2011
SALARY: \$113,004
Non-Partisan

MINIMUM QUALIFICATIONS:

Be a U.S. citizen; be a registered voter and otherwise qualified to vote for that office at the time nomination papers are issued; hold a valid appraiser's certificate issued by the State Board of Equalization. A duly elected or appointed person may exercise the powers and duties of assessor, for a period not to exceed one year, if they acquire a temporary appraiser's certificate from the State board of Equalization no later than 30 days after taking office. Gov. Code 24001, EC§ 201, Revenue and Taxation Code Article 8 (commencing with Section 670) of Chapter 3 of Part 2 of Division 1

REQUIREMENTS:

All candidates must pay a non-refundable filing fee equal to 1% of the first years salary or submit petitions in-lieu of filing fees or a combination of both when the candidate obtains their nomination papers. EC§ 8061, 8104-8106

Nonrefundable Filing Fee	Signatures In-Lieu	Signature Value
\$1,130.04**	4,521	\$0.25 each

****Please Note:** The filing fee is an estimate and may change due to pending budget negotiations.

AUDITOR

TERM OF OFFICE: 4 Years
TERM BEGINS: January 3, 2011
SALARY: \$115,224
Non-Partisan



MINIMUM QUALIFICATIONS:

Be a U.S. citizen; be a registered voter and otherwise qualified to vote for that office at the time nomination papers are issued; possess a valid certificate issued by the California State Board of Accountancy under the provisions of Chapter 1, Division 3 of the Business and Professions Code showing her/him to be, and a permit authorizing them to practice as a certified public accountant or as a public accountant; or possess a valid certificate or diploma of graduation from a school of accountancy; or have served as county auditor or as deputy county auditor for a continuous period of not less than three years. Gov. Code 24001, 26945, EC§ 201, Shasta County Board of Supervisor's Ordinance #477 Adopted May 12, 1969, per County Counsel Opinion 98-1

REQUIREMENTS:

All candidates must pay a non-refundable filing fee equal to 1% of the first years salary or submit petitions in-lieu of filing fees or a combination of both when the candidate obtains their nomination papers. EC§ 8061, 8104-8106

Nonrefundable Filing Fee	Signatures In-Lieu	Signature Value
\$1,152.24**	4,609	\$0.25 each

****Please Note:** The filing fee is an estimate and may change due to pending budget negotiations.

COUNTY CLERK

TERM OF OFFICE: 4 Years
TERM BEGINS: January 3, 2011
SALARY: \$89,832
Non-Partisan



MINIMUM QUALIFICATIONS:

Be a U.S. citizen; be a registered voter and otherwise qualified to vote for that office at the time nomination papers are issued. Gov. Code 24001, EC§ 201

REQUIREMENTS:

All candidates must pay a non-refundable filing fee equal to 1% of the first years salary or submit petitions in-lieu of filing fees or a combination of both when the candidate obtains their nomination papers. EC§ 8061, 8104-8106

Nonrefundable Filing Fee	Signatures In-Lieu	Signature Value
\$898.32**	3,594	\$0.25 each

****Please Note:** The filing fee is an estimate and may change due to pending budget negotiations.

REMEMBER!

Each candidate must file a Candidate Statement of Economic Interests with the County Elections Official no later than Friday, March 12, 2010. Gov. Code 87201

DISTRICT ATTORNEY

TERM OF OFFICE: 4 Years
TERM BEGINS: January 3, 2011
SALARY: \$148,512
Non-Partisan



MINIMUM QUALIFICATIONS:

Be a U.S. citizen; be a registered voter and otherwise qualified to vote for that office at the time nomination papers are issued; have been admitted to practice in the Supreme Court of the State. Gov. Code 24001, 24002, EC§ 201

REQUIREMENTS:

All candidates must pay a non-refundable filing fee equal to 1% of the first years salary or submit petitions in-lieu of filing fees or a combination of both when the candidate obtains their nomination papers. EC§ 8061, 8104-8106

Nonrefundable Filing Fee	Signatures In-Lieu	Signature Value
\$1,485.12**	5,941	\$0.25 each

****Please Note:** The filing fee is an estimate and may change due to pending budget negotiations.

SHERIFF-CORONER

TERM OF OFFICE: 4 Years
TERM BEGINS: January 3, 2011
SALARY: \$125,184
Non-Partisan



MINIMUM QUALIFICATIONS:

Be a registered voter and otherwise qualified to vote for that office at the time nomination papers are issued and meet one of the following criteria at the time of the final filing date for election:

1. An active or inactive advanced certificate issued by the Commission on Peace Officer Standards and Training.
2. One year of full-time, salaried law enforcement experience within the provisions of Section 830.1 or 830.2 of the Penal Code at least a portion of which shall have been accomplished within five years prior to the date of filing, and possesses a master's degree from an accredited college or university.
3. Two years of full-time, salaried law enforcement experience within the provisions of Section 830.1 or 830.2 of the Penal Code at least a portion of which shall have been accomplished within five years prior to the date of filing, and possesses a bachelor's degree from an accredited college or university.
4. Three years of full-time, salaried law enforcement experience within the provisions of Section 830.1 or 830.2 of the Penal Code at least a portion of which shall have been accomplished within five years prior to the date of filing, and possesses an associate in arts or associate in science degree, or the equivalent, from an accredited college.
5. Four years of full-time, salaried law enforcement experience within the provisions of Section 830.1 or 830.2 of the Penal Code at least a portion of which shall have been accomplished within five years prior to the date of filing, and possesses a high school diploma or the equivalent.

All persons holding the office of sheriff on January 1, 1989 shall be deemed to have met all qualifications required for candidates seeking election or appointment to the office of sheriff. Gov. Code 24001, 24004.3, EC§ 201

REQUIREMENTS:

All candidates must pay a non-refundable filing fee equal to 1% of the first years salary or submit petitions in-lieu of filing fees or a combination of both when the candidate obtains their nomination papers. EC§ 8061, 8104-8106

Nonrefundable Filing Fee	Signatures In-Lieu	Signature Value
\$1,251.84**	5,008	\$0.25 each

****Please Note:** The filing fee is an estimate and may change due to pending budget negotiations.

REMEMBER!

Each candidate must file a Candidate Statement of Economic Interests with the County Elections Official no later than Friday, March 12, 2010. Gov. Code 87201

TREASURER-TAX COLLECTOR-PUBLIC ADMINISTRATOR

TERM OF OFFICE: 4 Years
TERM BEGINS: January 3, 2011
SALARY: \$99,048
Non-Partisan



MINIMUM QUALIFICATIONS:

Be a registered voter and otherwise qualified to vote for that office at the time nomination papers are issued; meet at least one of the following criteria:

1. The person has served in a senior financial management position in a county, city, or other public agency dealing with similar financial responsibilities for a continuous period of not less than three years, including, but not limited to, treasurer, tax collector, auditor, auditor-controller, or the chief deputy or an assistant in those offices.
2. The person possesses a valid baccalaureate, masters, or doctoral degree from an accredited college or university in any of the following major fields of study: business administration, public administration, economics, finance, accounting, or a related field, with a minimum of 16 college semester units, or their equivalent, in accounting, auditing, or finance.
3. The person possesses a valid certificate issued by the California State Board of Accountancy pursuant to Chapter 1 (commencing with Section 5000) of Division 3 of the Business and Professions Code, showing that person to be, and a permit authorizing that person to practice as, a certified public accountant.
4. The person possesses a valid charter issued by the Institute of Chartered Financial Analysts showing the person to be designated a Chartered Financial analyst, with a minimum of 16 college semester units, or their equivalent, in accounting, auditing, or finance.
5. The person possesses a valid certificate issued by the Treasury Management Association, showing the person to be designated a Certified Cash Manager, with a minimum of 16 college semester units, or their equivalent, in accounting, auditing, or finance.

This section shall only apply to any person duly elected or appointed as a county treasurer, county tax collector, or county treasurer-tax collector on or after January 1, 1998. Gov. Code 24001, 27000.7, EC§ 201, Ordinance 97-1 adopted by the Shasta County Board of Supervisors 3/25/1997

REQUIREMENTS:

All candidates must pay a non-refundable filing fee equal to 1% of the first years salary or submit petitions in-lieu of filing fees or a combination of both when the candidate obtains their nomination papers. EC§ 8061, 8104-8106

Nonrefundable Filing Fee	Signatures In-Lieu	Signature Value
\$990.48**	3,962	\$0.25 each

****Please Note:** The filing fee is an estimate and may change due to pending budget negotiations.

COUNTY CENTRAL COMMITTEE MEMBERS

TERM OF OFFICE: 2 Years
 TERM BEGINS: January 3, 2011



MINIMUM QUALIFICATIONS:

Be a registered voter with the political party whose nomination he or she is seeking for not less than three months immediately prior to the time the declaration of candidacy is presented to the County Elections Official or, if eligible to register for less than three months, for as long as he or she has been eligible to register to vote in California, and not have been registered as affiliated with any other qualified political party within twelve months immediately prior to the filing of the declaration of candidacy. EC§ 8001

Be a registered voter residing in the supervisorial district or political subdivision which he or she is to represent. EC§§ 201, 7200, 7209, 7214, 7400, 7407, 7468, 7650, 7654, 7659, 7752, 7774, 7854

REQUIREMENTS:

1. There is **no extension** of the nomination period for county central committee members, whether or not all incumbents in a specific district have filed. Members of a county central committee are not considered county officers.
2. Candidates for central committees **do not** pay a filing fee.

NUMBER OF MEMBERS TO BE ELECTED TO EACH SUPERVISORIAL DISTRICT & THE NUMBER OF NOMINATION SIGNATURES REQUIRED FOR THE JUNE 8, 2010 ELECTION						
POLITICAL PARTY	# OF NOMINATION SIGNATURES	SUPERVISORIAL DISTRICT				
		1	2	3	4	5
AMERICAN INDEPENDENT <small>EC 8062</small>	20-40	5	5	5	5	5
DEMOCRATIC <small>EC 8062</small>	20-40	5	5	4	4	4
**GREEN <small>EC 776</small>	10	7 to be elected at large county wide				
**PEACE & FREEDOM <small>EC 776</small>	5	7 to be elected at large county wide				
REPUBLICAN <small>EC 8062</small>	20-40	4	4	4	4	5

****THESE ARE ESTIMATES, THESE NUMBERS ARE NOT FINAL.**

The Secretary of State reports the final numbers for Green, Libertarian and Peace & Freedom Central Committee/County Council candidates no later than February 15, 2010 (E-113).

REMEMBER!

Each candidate must file a Candidate Statement of Economic Interests with the County Elections Official no later than Friday, March 12, 2010. Gov. Code 87201

STEPS TO BECOMING A CANDIDATE

STEP 1: FILE NECESSARY FPPC FORMS

Please refer to Campaign Disclosure Manual 2 (05/2007) and the current FPPC Addendum for further details on filing requirements. You may also contact the FPPC for additional information and assistance with filing questions at 866-275-3772 or online at www.fppc.ca.gov. There are other forms you may be required to file as your campaign progresses. These forms are available at the local Election Official's office or the FPPC website.

Candidates who WILL NOT accept contributions from other persons and whose total expenditures from personal funds will be less than \$1,000 in a calendar year, will file the following:

Form 501 - Candidate Intention Statement

Form 470 - Officeholder and Candidate Campaign Statement – Short Form

EXCEPTION: Form 501 is NOT required if you will not solicit or receive contributions from other persons and the ONLY expenditures will be from your personal funds *used for the filing fee and/or candidate's statement of qualifications* in the Voter Information Pamphlet.

Candidates who WILL accept contributions from other persons totaling less than \$1,000 and who will make expenditures totaling less than \$1,000 (excluding personal funds used to pay the filing fee and/or candidate's statement of qualifications fee) in a calendar year, will file the following:

Form 501 - Candidate Intention Statement

Form 470 - Officeholder and Candidate Campaign Statement – Short Form

You must also open a campaign bank account. All personal funds of the candidate must first be deposited in a bank account, except for filing fee/candidate's statement fee.

If after filing a Form 470 Short Form, the candidate's total contributions or total expenditures for the calendar year exceed \$1,000, written notice is required to be sent within 48 hours of reaching that threshold. Form 470 Supplement (available at the Election Official's office or online at www.fppc.ca.gov) must be sent to the Secretary of State, a copy to the local filing officer and a copy to each candidate seeking the same office. The 48-hour notice must be sent by telegram, guaranteed overnight delivery service or facsimile transmission. Regular mail may NOT be used.

Candidates who expect to receive or spend \$1,000 or more (or a candidate who had filed a Form 470 Supplement) shall file the following:

Form 501 - Candidate Statement Intention (unless previously filed)

Establish a campaign bank account at a financial institution located in the State of California.

Form 410 - Statement of Organization within ten days of receiving \$1,000 in contributions (including personal funds). The original and one copy must be filed with the Secretary of State and a copy filed with the local filing officer. You will receive written notification from the Secretary of State's office assigning an identification number to your committee.

Once you have filed your Form 410 and have been assigned an ID number, you will file the Form 460-Recipient Committee Campaign Statement with the local filing officer according to the filing calendar set by the FPPC. (See page 11) All recipient committees must file the Form 460 by the appropriate deadlines for each filing period. If you do not file your campaign statement by the deadline, you are subject to a fine of \$10 per day from the date the statement is due until the date it is filed. There are no extensions to the deadline under any circumstances.

Upon the completion of your campaign, and once you have exhausted all campaign funds, a Form 410 is filed to terminate your committee. A Form 460 Termination Statement must be filed at the same time.

All committees must file by the deadline and must report for the period set by the FPPC. These dates are set by law and cannot be changed. You will be required to amend your statement if your report is not completed correctly. An UNSIGNED form is considered incomplete and will not be considered filed until it is signed. It is the responsibility of candidates and/or committees to be aware of and to file the required campaign disclosure statements in a correct and timely manner. All committees should file with the appropriate method of delivery, as indicated on each form. Failure to file or late filings could result in monetary fines.

See Page 11 for Campaign Disclosure Filing Schedule

For certain offices the law provides for investigations and audits of campaign statements. Candidates and committee treasurers should keep complete records and be prepared to submit supporting documents if such are requested.

Local Candidate/Committee Filing Requirements

FORMS 460, 470, 725, 450	FILING OFFICERS	WHAT
Superior Court Superior court judges, candidates for superior court judge, their controlled committees, and primarily formed committees	Secretary of State County with the largest number of registered voters in the jurisdiction affected (also county of domicile, if different)	Original & 1 Copy 2 copies
Multi-County Offices Elected officers in local agencies that have jurisdiction in two or more counties, candidates for these offices, their controlled committees, and primarily formed committees	County with the largest number of registered voters in the jurisdiction affected County of domicile, if different from above	Original 1 copy
County Offices Elected county officers, candidates for these offices, their controlled committees, and primarily formed committees	County Clerk Counties of domicile, if different from above	Original 1 copy
City Offices Elected city officers, candidates for these offices, their controlled committees, and primarily formed committees	City Clerk	Original

Filing Schedule

Candidates for Local Office (Including Superior Court Judges) Committees Primarily Formed to Support/Oppose Local Candidates Committees Primarily Formed to Support/Oppose Local Measures Being Voted on June 8, 2010

Deadline	Period	Form	Notes
Feb 1, 2010 <i>Semi-Annual</i>	1/1/09 or 7/1/09 - 12/31/09	460	<ul style="list-style-type: none"> ▪ File personal delivery or first class mail. ▪ The January 31 deadline falls on Sunday, so the deadline is extended to the next business day.
Mar 22, 2010 <i>Pre-Election</i>	1/1/10 - 3/17/10	460	<ul style="list-style-type: none"> ▪ File personal delivery or first class mail.
May 27, 2010 <i>Pre-Election</i>	3/18/10 - 5/22/10	460	<ul style="list-style-type: none"> ▪ File personal delivery or guaranteed overnight service only.
Within 24 Hours <i>Late Reports</i>	5/23/10 - 6/7/10	496 497	<ul style="list-style-type: none"> ▪ File personal delivery, guaranteed overnight service, or fax. ▪ 496: File if independent expenditures of \$1,000 or more are made. See note below. Do not file for expenditures on your committee's behalf. ▪ 497: File if a contribution of \$1,000 or more is received. ▪ 497: File if a contribution of \$1,000 or more is made to <i>another</i> candidate or <i>another</i> measure being voted on June 8 or made to a political party committee. ▪ The recipient of a late in-kind contribution must file a late contribution report within 48 hours from the time the in-kind or non-monetary contribution is received.
Aug 2, 2010 <i>Semi-Annual</i>	5/23/10 - 6/30/10	460	<ul style="list-style-type: none"> ▪ Personal delivery or first class mail ▪ The July 31 deadline falls on Saturday, so the deadline is extended to the next business day.

Period Covered: The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.

- A controlled committee of a candidate may not make an independent expenditure to support or oppose another candidate.
- Local jurisdictions may impose contribution limits and additional filing requirements.
- **Primarily Formed Ballot Measure Committees:** Prior to the semi-annual period in which the measure(s) supported or opposed is being voted on, committees must file quarterly campaign statements in addition to semi-annual statements. Following the election, quarterly statements may also be required. Contact the FPPC for specific information.
- **Form 470:** Candidates that did not have a committee or raise/spend \$1,000 in 2009, may file Form 470 on February 1, 2010. Form 470 can not be filed for other deadlines if the candidate has a committee or has raised/spent \$1,000 or more in 2010. After filing a Form 470, if the candidate raises/spends \$1,000 or more in 2010, see *Campaign Manual 2*, Chapter 4 for additional required filings.
- **Candidates:** Contact the FPPC for revised reporting deadlines in the event of a runoff election. After an election, reporting requirements will depend on whether the candidate is successful and whether a campaign committee is maintained.
- **Late Statements:** Except for deadlines that fall on a Saturday, Sunday, or an official state holiday, filing deadlines may not be extended. Late statements are subject to a \$10 per day late fine.
- All statements are public documents. Paper reports may be mailed by first class mail unless otherwise noted.
- For important information refer to www.fppc.ca.gov and click on the Candidates and Committees section. Use [Campaign Manual 2](#) and [Campaign Manual 3](#).

Brief Description of FPPC Forms

Form 501-Candidate Intention Statement: To be filed before any contributions solicited or received, and before any campaign expenditures are made from personal funds. A new Form 501 must be filed for each election, even if the candidate is running for reelection. Candidates for local offices file with the local filing officer and candidates for state and judicial offices file with the Secretary of State. The form 501 is considered filed when it is placed in the mail. The date of postmark is the date filed.

Form 470-Officeholder and Candidate Campaign Statement-Short Form: May be filed by a candidate or officeholder who does not anticipate raising or spending \$1,000 or more in a calendar year. Payments from the candidate's personal funds used to pay filing or ballot statement fees do not count toward the \$1,000 threshold.

Form 470 Supplement: If a candidate files a Form 470 and later receives contributions of \$1,000 or more or makes expenditures totaling \$1,000 or more prior to the election, within 48 hours the candidate must send a Form 470 Supplement to 1) Secretary of State's Office; 2) Each candidate seeking the same office; and 3) City or county clerk, or county registrar of voters, if the candidate is running for a city or county office.

Form 410-Statement of Organization: A person or group that receives \$1,000 or more in contributions in a calendar year qualifies as a recipient committee and must file Form 410. The original and one copy are filed with the Secretary of State within 10 days of receiving \$1,000 or more and a copy with the local filing officer. Upon receipt of the Form 410, the Secretary of State's office will assign the committee an identification number. It may be filed prior to raising \$1,000 and then must be amended within 10 days of reaching the \$1,000 threshold. This form is also used to change information regarding the committee contact information and to terminate the committee when all funds have been exhausted.

Form 460-Recipient Committee Campaign Statement Long Form: Candidate controlled committees use this form to report campaign activity for all semi-annual, special odd-year, pre-election, and supplemental pre-election statements. A controlled committee is one which is controlled directly or indirectly by a candidate or which acts jointly with a candidate or controlled committee in connection with the making of expenditures. Form 460 can be filed as a pre-election statement, a semi-annual statement, a termination statement or as an amendment to a previously filed statement. Candidates for local offices file with the local filing officer and candidates for state and judicial offices file with the Secretary of State.

Form 496-Late Independent Expenditure Report: For use in reporting a monetary or non-monetary contribution that totals \$1,000 or more from a single source that is made to or received by a candidate, a controlled committee, or a committee primarily formed to support or oppose a candidate or measure AND is made or received during the 16 days immediately prior to the election. A late contribution includes contributions from a candidate's personal funds to his/her campaign committee during the late contribution period. The Form 497 is filed with the local filing officer within 24 hours of receiving OR making a late contribution. Regular mail may NOT be used to file this form.

STEP 2: PAY THE FILING FEE

EC§ 8105

All judicial and county candidates must pay a non-refundable fee equal to 1% of the annual salary of the position the candidate is running for. Judicial candidates are required to pay when they file a Declaration of Intention. All other county candidates must pay when nomination documents are obtained.

Any candidates needing assistance in paying the filing fee may submit a petition in lieu of the filing fee containing signatures of registered voters eligible to vote for the office sought. A minimum number of signatures required to cover the filing fee or a sufficient combination of both signatures and money would be due at the time of filing their nomination documents.

For the filing fee, or number of signatures needed in lieu of the filing fee, please see the Summary of Qualifications and Requirements section pertaining to the position the candidate is running for.

Signature-In Lieu Petitions

EC§§ 8103-8106

1. The form for the petition in lieu of the filing fee may be obtained from the elections official between the 158th day (January 4, 2010, due to holiday) and the 103rd day (February 25, 2010) before the election. The petition must be returned by February 25, 2010.
2. The number of signatures needed in lieu of the filing fee can be found in the Summary of Qualifications and Requirements section of this guide (pages 12-18). EC§ 8106 (a) (4) and (5).
3. Any registered voter may sign a petition for any candidate for whom they are eligible to vote. All sections of a petition must be filed at the same time. A greater number of signatures may be submitted to allow for subsequent losses due to invalidity of some signatures. Within 10 days after receipt of a petition, the candidate will be notified of any deficiency, and shall then, by the filing fee payment deadline, either submit a supplemental petition or pay the pro rata portion of the filing fee to cover the deficiency. EC§ 8106(b)(1,3,5)
4. A voter may sign both a candidate's nomination papers and petition in lieu of the filing fee. However; if signatures appearing on the document are being counted towards both nomination and in-lieu signatures a person may only sign one of the documents. EC§ 8106(a)(7)
5. Circulators of the petition shall be registered voters in the district. EC§ 8106(b)(4)
6. Each petition section shall bear an affidavit signed by the circulator. EC§ 8106 (b)
7. If the circulator is registering new voters while gathering petition signatures, the Voter Registration Card must be dated on or before the ending circulation date on the Affidavit of Circulator and must reach the Election Department on or before the date of the filing of the petition. Any completed voter registration card must be returned to the elections office within 3 days of receipt by individual or organization. EC§ 2138

STEP 3: HAVE NOMINATION PETITION SIGNED

Municipal Nomination Petition - EC§ 10220-10230 All Others - EC§ 8000-8228

1. Obtain nomination papers between the 113th (February 16, 2010) and the 88th day (March 12, 2010) before the election from the Shasta County Elections Office. (If there is an extension of the Declaration of Candidacy Filing Period March 12, 2010 is the last day to file.) EC§ 10220
2. Circulators of petitions shall be registered voters in the district or political subdivision in which the candidate is to be voted on and shall serve only in that district or political subdivision. EC§ 10220, 10222
3. Collect the appropriate number of signatures for each office, listed below EC§ 8062:
 - *Not less than 65 nor more than 100 signatures for the office of: US Senate, Attorney General, Governor, Lieutenant Governor, Controller, Treasurer, Insurance Commissioner, Secretary of State, State Superintendent of Public Instruction.*
 - *Not less than 40 nor more than 60 for the office of: US Representative in Congress, State Assembly, State Board of Equalization, State Senate.*
 - *Not less than 20 nor more than 40 for the office of: Judicial, Supervisorial, and County Offices.*
 - Member of County Central Committee: noted on page 18.
 - Each signer shall affix their own signature, printed name, and place of residence when signing the Nomination Petition. Post office boxes will not be accepted nor will ditto marks. EC§ 100, 10221
 - A voter who is unable to personally affix their information may request that another person affix the voter's name and address, but the voter must affix their mark or signature on the appropriate space of the petition. This must be witnessed by one person who subscribes their name thereon. EC§ 100.5
 - The circulator and the candidate may sign Nomination Papers that he/she is circulating, if otherwise qualified to sign such papers. EC§ 106
 - No signer shall sign for more than one candidate in the same office, or, in case there are several places to be filled for the same office, sign more than there are places to be filled. EC§ 10220
4. Once nomination papers are filed with the Elections Office, they may not be returned to the candidate to obtain additional signatures. If the filing is determined to be insufficient, a copy will be provided to the candidate with an indication of which signatures are valid, and issue one supplemental petition to collect additional signatures. The supplemental petition has the same due date as the original. EC§ 10221 (b)
5. No signatures will be found valid on a petition unless the Affidavit of Circulator is completed correctly and in full. EC§ 10222 The Affidavit of Circulator must contain:

- A. Circulation beginning and ending dates within the nomination petition-filing period.
 - B. The circulator's name, voting residence, and signature.
 - C. All blanks in the certificate must be filled and the information personally affixed in the circulator's own handwriting in order for the elections official to accept the nomination papers for filing. EC§ 104
 - D. Only one person may circulate each nomination paper. EC§ 10220
6. If the circulator is registering new voters while gathering petition signatures, the Voter Registration Card must be dated on or before the ending circulation date on the Affidavit of Circulator and must reach the election Department on or before the date of the filing of the petition. Any completed voter registration card must be returned to the elections office within 3 days of receipt by individual or organization. EC§ 2102 (b), 2138
7. Nomination papers must be filed with the County Elections Department, 1643 Market Street, Redding, no later than 5:00 P.M. on Friday, March 12, 2010.

***** Signatures on the petitions-in-lieu of filing fees may satisfy the nomination signature requirements*** EC§ 8061**

STEP 4: COMPLETE CANDIDATE STATEMENT OF QUALIFICATIONS

EC§ 13307

Who Writes One: Each candidate for nonpartisan elective office may prepare an optional candidate's statement. Those candidates for statewide elective offices, State Senate or Assembly who accept the voluntary expenditure limits may also prepare a candidate's statement. The candidate's statement is designed to acquaint voters with a candidate's qualifications for the office he/she is seeking. The candidate's statement is incorporated into the Sample Ballot and Voter Information Pamphlet, and will be mailed to all registered voters eligible to vote for that particular candidate. GC§ 85601

When to File: Before coming in to file candidacy paperwork, candidates should E-mail their statements to: arodriguez@co.shasta.ca.us. The statement will then be reviewed, and ready for the candidate to file, along with the estimated deposit, when they file their Declaration of Candidacy. Statements not submitted via E-mail will be charged an additional \$50.

The Cost: Estimated costs for Statements of Qualifications are based on the printing costs of a single page for the sample ballots to be mailed to all registered voters eligible to vote for that particular candidate. Candidates are required to pay a deposit equal to the cost of printing two statements per page. Refunds may be issued, or invoices sent, if more or less than two statements for the same office are printed on a page. Estimates are based on current figures and may be subject to change when the final printing charges are billed. Refunds and invoices, if any, are made after the election when the final bill from the printer has been received.

See pages 29-30 for the estimated costs for the current election.

Multi-County: If a candidate is running for an office where the district extends into another county and the candidate wishes to have their candidate statement printed in that county, it is the candidate's responsibility to submit their candidate statement to that county, and pay them directly for its publication.

Changing or Withdrawing: Candidate statements may not be changed once they are filed. They may be withdrawn in writing during the period for filing Declarations of Candidacy and until 5:00 pm, Monday, March 15, 2010 (extension 5:00 pm Thursday, March 18, 2010).

**Candidate Statements remain confidential
until the expiration of the filing deadline. EC§ 13311**

**The statements will be printed in the order
determined by the random alphabet draw. EC§ 13112**

**Candidates wishing to list endorsements on their candidate statement must have the
Permission Slip of Endorsement form completed by the person endorsing them.**

Guidelines for the Candidate's Statement

- No more than 200 words. (Candidates for statewide elective offices, State Senate or assembly have a 250 word limit per GC§ 85601.)
- May contain the name, age and occupation of the candidate (not included in the 200 words) and a brief description of the candidate's education and qualifications. The occupation listed in this location does not have the same restrictions as the ballot designation.
- To be in candidate's own words and in the first person.
- Must be in essay form; no enumerated lists or outlines allowed.
- Typed in upper and lower case, double spaced, block paragraph style and no indentations.
- No hand-written statements.
- Shasta County Registrar of Voters encourages you to submit your candidate statement via E-mail. Statements submitted in any other manner will be charged an additional \$50 fee.
- Statements will be printed and attached to a form provided by the elections office to be reviewed and signed by the candidate upon payment of their deposit.
- Statements will be printed as submitted; the elections department and printer will make NO corrections.
- Do not include any party affiliation nor any membership or activity in partisan political organizations.
- Shall not, in any way, make reference to other candidates for office or to another candidate's qualifications, character or activities.
- Shall NOT contain any demonstrably false, slanderous, or libelous statements nor any obscene or profane language, statements or insinuations.

Notwithstanding the above guidelines, nothing should be deemed to make any statement or author thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous or libelous statements offered for printing or contained in the Voter Information Pamphlet.

In the case where a candidate submits a statement that is not in conformance with the guidelines provided, such statements will be reformatted and set in uniform type by the elections official. The elections official is not responsible for the correct typesetting of statements which must be reformatted.

Statements will be printed in the Voter Information Pamphlet in the order determined by the random alphabet draw pursuant to EC § 13112.

Challenge of Contents:

Candidates' statements of qualifications are available for viewing after the deadline for filing nomination papers has passed. There is then a ten (10) day public examination period whereby the documents may be reviewed and copies purchased. During this ten calendar day examination period any voter of the affected jurisdiction may take legal action to challenge the contents of the candidate's statement pursuant to EC §13313.

NOTE: EC § 18351 provides that any candidate for a local non-partisan office in an election who prepares a candidate statement and knowingly makes a false statement of a material fact with the intent to mislead the voters is punishable by a fine not to exceed \$1,000.

Word Count Standards

- Punctuation is not counted.
- Each word shall be counted as one word except as specified.
- All geographical names shall be counted as one word (e.g., "City and County of San Francisco" or "Redding School District"). EC§ 131047(a)(3)
- Each abbreviation for a word, phrase or expression shall be counted as one word.
- Hyphenated words that appear in any generally available dictionary shall be counted as one word. Each part of all other hyphenated words shall be counted as a separate word.
- Dates consisting of a combination of words and digits shall be counted as two words (e.g., June 1, 2007). Dates consisting of only digits shall be counted as one word (e.g., 6/1/2007).
- Digital numbers shall be counted as one word (e.g., 100). Numbers which are written out are counted as one word each (e.g., "one" shall be counted as one word and "one hundred" shall be counted as two words).
- Telephone numbers shall be counted as one word.
- Internet web site addresses shall be counted as one word.

The example on the next page illustrates the candidate's statement as it will be printed in the Voter Information Pamphlet. All statements are printed in BLOCK PARAGRAPH STYLE with spacing between paragraphs (no indentations). Your name, occupation and age, as shown below, do not count towards your 200 words.

CANDIDATE STATEMENT EXAMPLE

WASHINGTON UNIFIED SCHOOL DISTRICT	
ELITA P. SNODGRASS Occupation: Businesswoman	Age: 45
I am running for the governing board of the Washington Unified School district because I feel I can bring a balance to the board. I attended local schools, graduating from Washington High School in 1980. I am married and currently have two children attending school in the district.	
I own and operate my own business, so I am well aware of the need to operate within a budget. With proper distribution of resources and educational materials I am convinced we can offer quality education to all students within the district.	
I have been active in the P.T.A., served on the Save Our Youth committee, and I'm an active member of the All-Faith Church. I have served as Boy Scout Den Mother and Girl Scout Leader for the past 3 years. I also serve as a volunteer at the Community Recycling Center as time allows.	
I am looking forward to serving you on the Washington Unified School District Governing Board. Thank you for your vote.	

PLEASE PROOFREAD YOUR STATEMENT

This office will NOT make any corrections.

Candidate Statement Costs for Non-Partisan Candidates

(Costs estimated on one statement per page)

OFFICE	DEPOSIT
County-Wide Offices	\$2,900.00
Supervisor, Districts 1 & 5	\$650.00

Candidates for State Legislative Office

Candidates for state legislative office who have accepted the voluntary expenditure limits by checking the appropriate box on their 501 Form may submit a Statement of Qualifications. Statements must follow the same guidelines as listed above except they are allowed up to 250 words. It is the candidate's responsibility to contact each county within the district in which he or she wishes to have a statement printed to obtain the appropriate information from each county. Failure to do so may jeopardize the printing of the candidate's statement. The candidates shall pay the cost of providing statements to voters.

The voluntary expenditure limits at number (2) on Form 501 must be signed and filed with the Secretary of State's Political Reform Division to qualify to have your statement of qualifications printed in the individual county's Voter Information Pamphlet. You will then be required to determine the requirements for statement of qualifications for each county from the individual counties.

State Legislative candidates who opt into the voluntary expenditure limits are required to submit their statements along with the appropriate fee to each individual county in which they chose to publish. Candidates are not required to have the same statement in each county and they are not required to file in each county. Statements may be submitted to all or a portion of the counties in the appropriate legislative district.

If you opt into the campaign spending limitations, your name will be denoted in the sample ballot booklet as such.

Candidate Statement Costs for Partisan Candidates who accept the voluntary expenditure limits.

(Costs estimated on one statement per page)

OFFICE	DEPOSIT
Democratic	\$1,200.00
Republican	\$1,700.00
American Independent	\$150.00
Green	\$150.00
Libertarian	\$150.00
Peace & Freedom	\$150.00

Indigent Candidate

EC§ 13309

What if I can't afford the cost of a Candidate Statement?

- A. Notwithstanding Section 13307, if a candidate alleges to be indigent and unable to pay in advance the requisite fee for submitting a candidate statement, the candidate shall submit to the local agency a statement of financial worth to be used in determining whether or not he or she is eligible to submit a candidate statement without payment of the fee in advance.
- B. The statement of financial worth required by this section shall be submitted by the candidate together with his or her candidate statement in accordance with the deadline specified in Section 13307. The statement of financial worth form shall be furnished by the local agency, and may include questions relating to the candidate's employer, income, real estate holdings, tangible personal property, and financial obligations. The candidate shall certify the content of the statement as to its truth and correctness under penalty of perjury. The candidate shall also sign a release form of the candidate's most recent federal income tax report.
- C. Upon receipt of a statement of financial worth, a determination shall be made by the local agency of whether or not the candidate is indigent. The local agency shall notify the candidate of its findings.
- D. If it is determined that the candidate is not indigent, the candidate shall, within three days of the notification, excluding Saturdays, Sundays, and state holidays, withdraw the statement or pay the requisite fee. If the candidate fails to respond within the time prescribed, the local agency shall not be obligated to print and mail the statement.
- E. If the local agency determines that the candidate is indigent, the local agency shall print and mail the statement.
- F. Nothing in this section shall prohibit the elections official from billing the candidate his or her actual pro rata share of the cost after the election.

Contacts for Legislative Districts

Names underlined denote counties which are wholly contained within the boundaries of the district.

STATE SENATE DISTRICT 4

BUTTE

Candace J. "Candy" Grubbs, County Clerk-Recorder/Registrar of Voters
25 County Center Dr Ste 110,
Oroville CA 95965-3375
Phone: (530) 538-7761 Fax: (530) 538-6853

COLUSA

Kathleen Moran, County Clerk-Recorder
546 Jay St Ste 200 Courthouse, Colusa CA 95932
Phone: (530) 458-0500 Fax: (530) 458-0512

DEL NORTE

Vicki Frazier, County Clerk/Registrar of Voters
981 H St, Ste 160, Crescent City CA 95531
Phone: 707/464-7216 Fax: 707/465-0321

GLENN

Sheryl Thur, County Clerk-Recorder/ Assessor
516 W. Sycamore St, 2nd Floor, Willows CA 95988
Phone: (530) 934-6402 Fax: (530) 934-6485

NEVADA

Gregory J. Diaz, County Clerk-Recorder
950 Maidu Ave, Nevada City CA 95959-2367
Phone: (530) 265-1298 Fax: (530) 265-9829

PLACER

Jim McCauley, County Clerk-Recorder/Registrar of Voters
2954 Richardson Dr, Auburn CA 95603
Phone: (530) 886-5600 Fax: (530) 886-5689

SHASTA

Cathy Darling, County Clerk/Registrar of Voters
1643 Market St/PO Box 990880,
Redding CA 96099-0880
Phone: (530) 225-5730 Fax: (530) 225-5454

SISKIYOU

Colleen Setzer, County Clerk
510 N. Main St, Yreka CA 96097
Phone: (530) 842-8084 Fax: (530) 842-8093

SUTTER

Donna M. Johnston, County Clerk-Recorder
433 2nd St/PO Box 1555, Yuba City CA 95992
Phone: (530) 822-7120 Fax: (530) 822-7587

TEHAMA

Beverly Ross, County Clerk-Recorder
PO Box 250, Red Bluff CA 96080
Phone: (530) 527-8190 Fax: (530) 527-1140

TRINITY

Deanna L. Bradford, County Clerk-Assessor-Recorder
11 Court St/ PO Box 1215,
Weaverville CA 96093-1215
Phone: (530) 623-1215 Fax: (530) 623-8398

YUBA

Terry A. Hansen, County Clerk-Recorder/Registrar of Voters
915 8th St, Ste 107, Marysville CA 95901
Phone: (530) 749-7855 Fax: (530) 749-7854

ASSEMBLY DISTRICT 2

BUTTE

Candace J. "Candy" Grubbs, County Clerk-Recorder/Registrar of Voters
25 County Center Dr Ste 110,
Oroville CA 95965-3375
Phone: (530) 538-7761 Fax: (530) 538-6853

COLUSA

Kathleen Moran, County Clerk-Recorder
546 Jay St Ste 200 Courthouse, Colusa CA 95932
Phone: (530) 458-0500 Fax: (530) 458-0512

GLENN

Sheryl Thur, County Clerk-Recorder/ Assessor
516 W. Sycamore St, 2nd Floor, Willows CA 95988
Phone: (530) 934-6402 Fax: (530) 934-6485

MODOC

Alice J. Marrs, County Clerk-Recorder-Auditor
204 S. Court St, Alturas CA 96101
Phone: (530) 233-6205 Fax: (530) 233-6666

SHASTA

Cathy Darling, County Clerk/Registrar of Voters
1643 Market St/PO Box 990880,
Redding CA 96099-0880
Phone: (530) 225-5730 Fax: (530) 225-5454

SISKIYOU

Colleen Setzer, County Clerk
510 N. Main St., Yreka CA 96097
Phone: (530) 842-8084 Fax: (530) 842-8093

SUTTER

Donna M. Johnston, County Clerk-Recorder
433 2nd St/PO Box 1555, Yuba City CA 95992
Phone: (530) 822-7120 Fax: (530) 822-7587

TEHAMA

Beverly Ross, County Clerk-Recorder
PO Box 250, Red Bluff CA 96080
Phone: (530) 527-8190 Fax: (530) 527-1140

YOLO

Freddie Oakley, County Clerk-recorder
625 Court St Rm. B05/PO Box 1820,
Woodland CA 95776
Phone: (530) 666-8133 Fax: (530) 666-8123

STEP 5: BALLOT DESIGNATION

Name On Ballot

The ballot name may be designated as follows:

- First, middle and last names
- Initials only and last name
- A nickname may be included but must be in parentheses () or quotation marks “ ”
- A familiar short version of the first name, such as “Bill” for “William”, “Sue” for “Susan” or “Jim” for “James” may be used in place of the first name, without quotation marks or parentheses.

No titles or degrees are allowed in the ballot name. EC§ 13106

A change in legal name is not allowed unless the change was made by marriage or by decree of a court. EC§ 13104

Ballot Designation

EC§ 13107-13107.5

Generally, a ballot designation describes the current profession, vocation, occupation, or incumbency status of the candidate.

Ballot designations:

- Can be no more than three words.
- Must appear on the Declaration of Candidacy at the time it is filed.
- Become public records as soon as the information is filed on the Declaration of Candidacy and cannot be changed after the final date to file nomination documents.

The California Secretary of State’s ballot designation regulations are available on their website at www.sos.ca.gov/elections/ballot_des_regs.pdf

Every candidate will be provided a “**Ballot Designation Worksheet.**” This form is intended to assist in the prompt evaluation of requested ballot designations.

If upon checking your ballot designation, the elections official finds the designation to be in violation of any of the restrictions, this office will notify you by certified mail return receipt requested, addressed to the mailing address appearing on the candidate’s Declaration of Candidacy. If an alternative designation is not provided within the time allowed, no designation will appear on the ballot. EC§ 13107 (c)

Ballot designations selected which exceed space allotted on the ballot (approximately 60 characters) are printed in a smaller typeface. EC§ 13107 (f)

Selecting Your Ballot Designation. The following information should be used in selecting the designation that you wish to appear on the official ballot. The listing of an occupational designation on the ballot is OPTIONAL. Only one of the following categories is allowed:

- **Principal Occupation** – No more than three (3) words to describe the principal profession, vocation, or occupation may be used by the candidate. (California geographical names are considered only one word.)
 - Example A:** High School Teacher
 - Example C:** CEO/Councilmember

- **Incumbent** – The word incumbent may be used if the candidate is seeking re-election to the same office and was elected to that office by a vote of the people or was appointed as a nominated candidate in-lieu of election.

- **Appointed Incumbent** – The words “Appointed Incumbent” may be used if the candidate was appointed to the office and seeking election to that same office. The word “Appointed” may also be used with the office title. Candidates appointed to office *in-lieu* of an election do not have to use the word “Appointed.”
 - Example A:** Appointed Incumbent
 - Example B:** Appointed board member, XYZ School District

- **Elective Office Title** – Words describing an elective office title may be used if the candidate holds the office at the time nomination papers are filed and the office was filled by a vote of the people.
 - Example A:** Governing Board Member
 - Example B:** Board Member, XYZ School District

- **No Occupational Designation Desired** – A ballot designation is optional. If no ballot designation is requested, write the word “NONE” and mark your initials in the appropriate box.

- **Community Volunteer** – “Community Volunteer” shall constitute a valid principal vocation or occupation subject to the following conditions:
 - 1) A candidate’s community volunteer activities constitute his or her

- principal profession, vocation, or occupation.
- 2) A candidate is not engaged concurrently in another principal profession, vocation, or occupation.
- 3) A candidate may not use this designation in combination with any other principal profession, vocation, or occupation designation.

THE OCCUPATIONAL DESIGNATION CAN NOT BE CHANGED AFTER THE FINAL DATE TO FILE NOMINATION DOCUMENTS.

Neither the Secretary of State nor any other elections official shall accept a designation of which any of the following would be true:

- It would mislead the voter.
- It would suggest an evaluation of a candidate, such as outstanding, expert, or virtuous.
- It abbreviates the word “retired” or places it following any word or words it modifies.
- It uses a word or prefix, such as “former” or “ex-,” which means a prior status.
- It uses the name of any political party.
- It uses a word(s) referring to a racial, religious, or ethnic group.

Guidelines to ballot designations (basic test) include:

- a) Is it true?
- b) Is it accurate?
- c) Does it mislead?
- d) Is it generic? (“IBM” is out “computer company” is okay.)
- e) Is it how this person makes a living?
- f) Is it neutral? (This means not for/against.)

The elections official shall notify the candidate if an occupational designation is in violation of the above restrictions. If an alternative designation is not provided, no occupation will appear on the ballot.

STEP 6: FILE THE DECLARATION OF CANDIDACY

Filing Period: February 16 – March 12, 2010
EC§ 8028

It is strongly recommended that all potential candidates call the County Elections Office at (530) 225-5730 to make an appointment to come into the County Clerk/Elections office at 1643 Market St. located at the south entrance of the Market Street Promenade and file their candidacy paperwork.

When appointments are made ahead of time, election specialists are able to advise candidates of the necessary information they will be required to provide when filing their candidacy papers.

A candidate shall execute the declaration of candidacy in the office of the elections official and it shall not be removed from the office of the elections official.

A candidate may, in a written statement signed and dated by the candidate, designate a person to receive a declaration of candidacy form from the elections official and deliver it to the candidate.

All candidates will be asked to complete an application which has registration information, name as it is to appear on the ballot, occupational designation, campaign contact information and a receipt of paperwork completed.

The following documents will be issued and explained to each candidate:

1. Declaration of Candidacy/Oath of Office
2. Nomination Petition/Signature-in-Lieu Petition (if needed)
3. Form 501 – Candidate Intention Statement
4. Form 470 – Officeholder & Candidate Campaign Statement (short form-<\$1,000)
5. Form 470/Supplement – if candidate goes over the \$1,000 threshold
6. Form 410 – Statement of Organization
7. Form 460 – Recipient Committee Campaign Statement (long form->\$1,000)
8. Form 700 – Statement of Economic Interest
9. Code of Fair Campaign Practices (optional form to sign)
10. Permission to Post – Contact information on the county’s web-site
11. Candidate’s Guide
12. Campaign Disclosure Manual 2 (FPPC)
13. Candidate Statement of Qualifications Form (optional)

Upon completion of the Declaration of Candidacy the Oath of Office will be administered and then again when the candidate is appointed or elected.

Only official documents issued by the County Elections Official may be used when filing for candidacy.

No candidate whose declaration of candidacy has been filed for any primary election may withdraw as a candidate at the primary election. EC§ 8800

If an INCUMBENT fails to file, the filing period is extended to Wednesday, March 17, 2010 for anyone other than the incumbent(s). EC§ 8024

Start off on the right foot in your race for public office . . .



MAKE AN APPOINTMENT
Contact the Shasta County Election Office at (530) 225-5730

Write-In Candidates

EC§ 8600-8605

In order for write-in candidates' votes to be tabulated, they must file the same documents as any other candidate between the 57th day and 14th day prior to the election. The filing period for write-in candidates will begin Monday, April 12th and go thru Tuesday, May 25, 2010.

Only votes for qualified write-in candidates will be tabulated.

STEP 7: FILE STATEMENT OF ECONOMIC INTERESTS

Statement Of Economic Interests – Form 700

Government Code 87200

Every candidate for an office specified in Government Code Section 87200 shall file no later than the final filing date of a declaration of candidacy, a statement disclosing his/her investments, his/her interests in real property, and any income received during the immediately preceding 12 months.

Candidates running for local elective offices (for example, county sheriffs, city clerks, school board trustees, and water district board members) must file candidate statements, as required by the conflict-of-interest code for the elected position.

Investments, interests in real property, and business positions held on the date of filing your declaration of candidacy must be reported. In addition, income (including loans, gifts, and travel payments) received during the 12 months prior to the date of filing your declaration of candidacy is reportable. Do not change the preprinted dates on Schedules A-1, A-2, and B.

The statement shall not be required if the candidate has filed, within 60 days prior to the filing of his/her declaration of candidacy, a statement for the same jurisdiction pursuant to Government Code sections 87202 or 87203.

For technical questions regarding completion of the Form 700, please contact:

Fair Political Practices Commission (FPPC)

428 J Street, Suite 620

Sacramento, CA 95814

1-866-275-3772

1-866-ASK-FPPC

www.fppc.ca.gov

INCOMPATIBLE OFFICES

The common law doctrine of "incompatible offices" restricts the ability of public officials to hold two different public offices simultaneously if the offices have overlapping and conflicting public duties. Courts have summarized the doctrine as follows: "One individual may not simultaneously hold two public offices where the functions of the offices concerned are inherently inconsistent, as where there are conflicting interests, or where the nature of the

duties of the two offices is such as to render it improper due to considerations of public policy for one person to retain both.” (Eldridge v. Sierra View Local Hospital District, supra.)

Under the Political Reform Act, a public official may not participate in a decision if it is reasonably foreseeable that the decision will have a material financial effect on one of the official’s economic interests or on the official him or herself. (Sections 87100 and 87103.)

If you have a question about whether two public offices which you hold or seek to hold would be considered incompatible offices contact the Attorney General’s office at (916) 324-5437 or visit their website, www.caag.state.ca.us.

The State of California Attorney General’s Office has issued opinions of particular compatibility questions. Here are six examples of incompatible offices:

1. The offices of city councilman and school district board member where there is common territory;
2. Fire chief of a county fire protection district and member of the board of supervisors of the same county;
3. High school district trustee and trustee of an elementary school district which is wholly within the geographic boundaries of the high school district;
4. Water district director and a city council member;
5. Water district director and a school district trustee having territory in common; and
6. Deputy sheriff and county supervisor.

WHERE TO REPORT CAMPAIGN COMPLAINTS

False or Misleading Campaign Materials: No agency enforcement. These issues are dealt with in court.

Violations of the Political Reform Act: (*Title 9 of the California Government Code at Sections 81000 through 91015*), i.e. mass mailing requirements; slate mailers; campaign disclosure; proper use of campaign funds; disclosure of economic interests: contact the Fair Political Practices Commission at www.fppc.ca.gov, 800/561-1861.

Election Fraud: contact your local district attorney or the California Secretary of State at www.sos.ca.gov, 916/657-2166.

Unlawful use of public funds, violations of the Elections Code, the Penal Code, or any laws other than the Political Reform Act: contact your local district attorney or the California State Attorney General at www.caag.state.ca.us, 800/952-5225.

Federal campaigns, Congress, U.S. Senate, President of the United States: contact the Federal Election Commission at www.fec.gov, 800/424-9530.

Open meeting laws (Brown Act): contact your local district attorney or the California State Attorney General at www.caag.state.ca.us, 800/952-5225.

Local Ordinances: contact your local city attorney or district attorney.

Vandalism or requirements concerning campaign signs: contact local city attorney or district attorney. For signs within the City of Redding contact the City of Redding Code Enforcement Office at (530) 225-4020. For signs within the City of Anderson contact the City of Anderson Code Enforcement Office at (530) 378-6636. For signs posted outside the city limits, within Shasta County, contact the Shasta County Department of Public Works at (530) 225-5661.

FEDERAL/STATE ENFORCEMENT OFFICES

**Secretary of State
Elections Division**

1500 11th Street, Fifth Floor
Sacramento CA 95814
Phone: 916/657-2166
Fax: 916/653-3214

Fair Political Practices Commission

PO Box 807
Sacramento CA 95812-0807
428 J Street, Suite 450
Sacramento CA 95814
Phone: 916/322-5660
Fax: 916/322-6440
Toll Free: 866/275-3772
Reporting Enforcement Violations:
800/561-1861

**Secretary of State
Political Reform Division**

1500 11th Street, Room 495
Sacramento CA 95814
Phone: 916/653-6224
Fax: 916/653-5299

Federal Election Commission

999 E Street, NW
Washington DC 20463
Phone: 800/424-9530
Hearing Impaired/TTY: 202/219-3336

Attorney General

PO Box 944255
Sacramento CA 94244-2550
Phone: 916/324-5437
Fax: 916/3235341

CODE OF FAIR CAMPAIGN PRACTICES

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold, in order that, after vigorously contested, but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

- (1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties which merit such criticism.
- (2) I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his or her personal or family life.
- (3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on race, sex, religion, national origin, physical health status, or age.
- (4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice which tends to corrupt or undermine our American system of free elections, or which hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.
- (5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.
- (6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group which resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics which I condemn. I shall accept responsibility to take firm action against any subordinate who violates any provision of this code or the laws governing elections.
- (7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

John Doe

05/09/89

Singing the Code of Fair Campaign Practices is voluntary and open to public inspection until 30 days after the election.

Provisions of the Code of Fair Campaign Practices:

As found in Division 20. ELECTION CAMPAIGNS of the California Elections Code

Chapter 5. Fair Campaign Practices; Article 1. General Intent

20400. Intent of legislature.

The Legislature declares that the purpose of this chapter is to encourage every candidate for public office in this state to subscribe to the Code of Fair Campaign Practices.

It is the ultimate intent of the Legislature that every candidate for public office in this state who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty, and fair play in order that, after vigorously contested, but fairly conducted campaigns, the citizens of this state may exercise their constitutional right to vote, free from dishonest and unethical practices which tend to prevent the full and free expression of the will of the voters.

The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to encourage candidates to discuss issues instead of untruths or distortions.

Article 2. Definitions.

20420. Definition of "Code".

As used in this chapter, "Code" means the Code of Fair Campaign Practices.

Article 3. Code of Fair Campaign Practices

20440. Subscription to code; form.

At the time an individual is issued his or her declaration of candidacy, nomination papers, or any other paper evidencing an intention to be a candidate for public office, the elections official shall give the individual a blank form of the code and a copy of this chapter. The elections official shall inform each candidate for public office that subscription to the code is voluntary.

In the case of a committee making an independent expenditure, as defined in Section 82031 of the Government Code, the Secretary of State shall provide a blank form and a copy of this chapter to the individual filing, in accordance with Title 9 (commencing with Section 81000) of the Government code, and initial campaign statement on behalf of the committee.

20441. Supply of forms.

The Secretary of State shall print, or cause to be printed, blank forms of the code. The Secretary of State shall supply the forms to the elections officials in quantities and at times requested by the elections officials.

20442. Retention of forms; public inspection.

The elections official shall accept, at all times prior to the election, all completed forms that are properly subscribed to by a candidate for public office and shall retain them for public inspection until 30 days after the election.

20443. Public record.

Every code subscribed to by a candidate for public office pursuant to this chapter is a public record open for public inspection.

20444. Voluntary.

In no event shall a candidate for public office be required to subscribe to or endorse the code.

POLITICAL SIGN STANDARDS

City of Redding Handbill Posting

Section 6.36.030 of the Municipal Code

No person shall post, stick, stamp, paint or otherwise fix or cause the same to be done by any person, any notice, placard, bill, card, poster, advertisement or other paper or device calculated to attract attention of the public, to or upon any sidewalk, crosswalk, curb or curbstone, flagstone or any other portion or part of any public way or public place; or any lamppost, electric light, telegraph or telephone pole; or railway structure, hydrant, shade tree or tree box, or upon piers, columns, trusses, girders, railings, gates or other parts of any public bridge or viaduct, or other public structure or building; or upon any alarm or police telegraph system, except as may be authorized or required by the laws of the United States, the state, and the ordinances of the city.

City of Redding Sign Standards

Municipal Code § 18.42.040 (h) Political and Campaign Signs

Political or campaign signs on behalf of candidates for public office or measures on election ballots are allowed provided that said signs are subject to the following regulations:

- 1) Said signs may be erected not earlier than 90 days prior to the said election and shall be removed within 15 days following said election.
- 2) In any residential zoning district, only one sign is permitted on any one lot. If detached, the sign shall not exceed six feet in height.
- 3) In any commercial or industrial district, one or more signs are permitted on a parcel of land provided that all such signs do not, in the aggregate, exceed a sign area of one hundred twenty square feet. Said signs shall not be erected in such a manner as to constitute a roof sign. Notwithstanding the provisions of the subsection, a sign may be placed upon any legally existing sign structure.
- 4) No sign shall be located within or over the public right-of-way.

For the City of Redding, refer to Municipal Code Section 18.42.030 for the general standards for signs. City of Redding Municipal Codes may be obtained from the Redding City Clerk or on their website at www.ci.redding.ca.us. For the City of Anderson refer to Municipal Code Section 1744. City of Anderson Municipal Codes may be obtained from Anderson City Clerk or on their website at www.ci.anderson.ca.us.

Shasta County Department of Public Works Sign Posting Policy

The Streets and Highways Code Section 1480.5 provides that the Road Commissioner may issue written permits for the placement of advertising signs on county road rights-of-way, and that any sign placed without a permit is a public nuisance and may be removed at the expense of the installer.

Shasta County will not issue permits for the placement of political campaign signs on its rights-of-way. If we find signs within the right-of-way, we will contact you and ask you to remove them, or we will remove them ourselves and take them to our Corporation Yard.

DEPARTMENT OF TRANSPORTATION
DIVISION OF TRAFFIC OPERATIONS
OUTDOOR ADVERTISING PROGRAM



Dear Candidate or Committee Member:

As a candidate or campaign worker for either office or a ballot measure, this reminder about State law governing campaign signs should be helpful to you.

Section 5405.3 of the State Outdoor Advertising Act exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements.

A Temporary Political Sign meets the following criteria:

- A. Encourages a particular vote in a schedule election.
- B. Is placed not sooner than 90 days prior to the schedule election and is removed within 10 days after that election.
- C. Is no larger than 32 square feet.
- D. Has had a Statement of Responsibility filed with the Department certifying a person who will be responsible for removing the sign (Attached).

A completed Statement of Responsibility must be submitted to:

Division of Traffic Operations
Outdoor Advertising Program
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001

Temporary Political Signs shall not be placed within the right-of-way of any highway, or be visible within 660 feet from the edge of the right-of-way of a classified "Landscaped freeway".

State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal. We are calling these provisions to your attention to avoid possible embarrassment to you and your supporters. Please pass this information along to those assisting in your campaign.

Should you have any questions, comments or need additional information, please call (916) 654-6473.

Enclosure

DEPARTMENT OF TRANSPORTATION
DIVISION OF TRAFFIC OPERATIONS
OUTDOOR ADVERTISING PROGRAM



**STATEMENT OF RESPONSIBILITY FOR TEMPORARY
POLITICAL SIGNS**

Election Date: _____ June _____ November Other: _____

Candidate's Name: _____

Office sought or Proposition Number: _____

County where sign(s) will be placed: _____

Number of signs to be placed: _____

RESPONSIBLE PARTY'S:

Name: _____

Address: _____

Phone Number (Include Area Code) _____

The undersigned hereby accepts responsibility for the removal of Temporary Political Signs placed pursuant to Section 5405.3 of the Outdoor Advertising Act for the above candidate or proposition.

It is understood and agreed that any Temporary Political Signs placed sooner than ninety (90) days prior to the election and/or not removed within ten (10) days after the election, may be removed by the Department and the responsible party will be billed for any associated removal costs.

SIGNATURE OF RESPONSIBLE PARTY

DATE

Mail Statement of Responsibility to:
Division of Traffic Operations
Outdoor Advertising Program
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001

OUTDOOR ADVERTISING DISPLAY PERMIT APPLICATION



Tom Austen
Department of Transportation
Division of Traffic Operations
Northern California
Outdoor Advertising Program
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001

(916) 651-1250
(916) 207-8267 Cell
(916) 651-9359 FAX

FACTS ABOUT MAILINGS

G.C. Section 82041.5, 82048.3., 84305

Mass Mailings are more than 200 substantially similar pieces of mail sent by an officeholder, candidate or committee in a calendar month. The sender of a mass mailing is the candidate or committee who is paying for the largest portion the mailing.**

Any candidates or campaigns planning any type of mass mailing need to contact the post office in advance for the most current and specific postal regulations.

MAIL IDENTIFICATION REQUIREMENTS

The sender must be identified on the outside of the mailing in the following manner:

- Name
- Address and City
- At least 6-point type
- Contrasting color or print style
- Name of controlling candidate, if applicable
- P.O. Box may be used if a street address is listed on the committee's Form 410

Identification NOT required

- Committee's identification number
- Name of treasurer or printer
- The words "paid for by"

**If two or more officeholders, candidates, or committees pay an equal share of the cost of a mailing, it must identify at least one on the outside of the mailing and all must be identified on the inside.

No newsletter or other mass mailing shall be sent at public expense.

G.C. 89001

Slate Mailer

A mass mailing which supports or opposes a total of four or more candidates or ballot measures. If you have any questions regarding slate mailer organizations, please contact the Fair Political Practices Commission at their toll free number 1-866-ASK-FPPC (1-888-275-3772) or visit their website at www.fppc.ca.gov. G.C. 82048.4 & 84305.5

Other Campaign Advertising Requirements

Under the Political Reform Act identification is not required on these campaign items:

- Newspaper, television, or radio ads
- Campaign materials not sent through the mail such as handbills, bumper stickers, and door hangers.

NEWSPAPERS

Any paid political advertisement which refers to an election or to any candidate for state or local elective office and which is contained in or distributed with a newspaper, shall bear on each surface or page thereof, in type of lettering at least half as large as the type or lettering of the advertisement or in 10-point roman type, which ever is larger, the words "Paid Political/Advertisement." Such words shall be set apart from any other printed matter. E.C. 2008

REQUIREMENTS FOR MASS MAILING

Government Code Sections 82041.5, 82048.3, 84305, and 89001

82041.5 Mass Mailing; "Mass mailing" means over two hundred substantially similar pieces of mail, but does not include a form letter or other mail which is sent in response to an unsolicited request, letter or other inquiry.

82048.3 Slate Mailer; "Slate mailer" means a mass mailing which supports or opposes a total of four or more candidates or ballot measures.

If you have any questions regarding slate mailer organizations (Gov. Code Secs. 82048.4 & 84305.5), please contact the Shasta County Elections Department or the Fair Political Practices Commission at their toll free number 1-866-ASK-FPPC (1-866/275-3772) or visit their website at <http://www.fppc.ca.gov>.

84305. Requirements for Mass Mailing.

(a) Except as provided in subdivision (b), no candidate or committee shall send a mass mailing unless the name, street address, and city of the candidate or committee are shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type which shall be in a color or print which contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the organization's address is a matter of public record with the Secretary of State.

(b) If the sender of the mass mailing is a single candidate or committee, the name, street address, and city of the candidate or committee need only be shown on the outside of each piece of mail.

(c) If the sender of a mass mailing is a controlled committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a).

89001. Newsletter or Mass Mailing. No newsletter or other mass mailing shall be sent at public expense.

TRUTH IN ENDORSEMENTS LAW

Elections Code 20000 through 20010 provides additional information regarding restrictions on endorsements, representation requirements, etc. A copy of the code is available on the Secretary of State's website www.ss.ca.gov or can be viewed at www.leginfo.ca.gov/calaw.

ELECTIONEERING

No person, on Election day, or at any time that a voter may be casting a ballot, shall, within 100 feet of a polling place or an election official's office EC§ 18541:

- Circulate an initiative, referendum, recall, or nomination petition.
- Solicit a vote or speak to a voter on the subject of marking his or her ballot.
- Place a sign relating to voters' qualifications or speak to a voter on the subject of his or her qualifications except as provided in Section 14240.
- Do any electioneering.
- Photograph, video tape, or otherwise record a voter entering or exiting a polling place.

As used in this section, "100 feet of a polling place or an election official's office" means a distance 100 feet from the room or rooms in which voters are signing the roster and casting ballots. This can also be interpreted to include any location a voter is marking their vote-by-mail ballot.

Any person who violates any of the provisions of this section is guilty of a misdemeanor. EC§ 18370

EXIT POLLS

Secretary of State Opinion 1992 – Exit Polls: No pre or post voter contact may be made within a 25-foot perimeter. All exit polling must be done beyond the 25-foot perimeter from the entrance to the polling site. The entrance is deemed to be the room or rooms in which voters are actually signing rosters and casting votes.

POLL WATCHERS

Poll watchers are allowed at the polling site as long as they obey the law and election procedures. Persons observing the polls may: 1) inspect the Roster of Voters. Any such inspection, however; must be done without impeding, interfering or interrupting the normal process of voting and counting; 2) inspect the Public's Alpha Index update regularly by the precinct workers. The index may not be removed from the polling site; 3) observe all activities at the polling site including activities after the polls close, providing they do not interfere with the normal processing of voters.

VOTER REGISTRATION

The last day for any new Shasta County resident to register to vote in this election is Monday, May 24, 2010. Registration closes 15 days prior to an election.

If a voter moved within the county on or before the close of registration and did not reregister at the new address, he or she may vote and reregister for future elections EITHER at the county election office OR at the polling place where they now live. If the voter moved AFTER the date shown, the voter may vote a vote-by-mail ballot or at the polling place for the current or previous address for this election only. Then the voter must reregister and vote at the new address for future elections.

VOTE-BY-MAIL

The first day for a vote-by-mail ballot to be issued is Monday, May 10, 2010. Any application received prior to this date shall be kept and process on or after this date. The last day that a vote-by-mail ballot can be issued from an application received by mail is Tuesday, June 1, 2010.

If a voter discovers after the close of the regular vote-by-mail period that he or she is unable to go to the polls because of illness, handicap, or a condition that forces an absence from the precinct on Election Day, they may still vote a vote-by-mail ballot in the Elections Department office up to 8:00 p.m. on Election Day providing certain conditions are met.

VOTE-BY-MAIL APPLICATION DISTRIBUTION

EC § 3007, 3008

The following policy is applicable to any individual or group distributing applications for vote-by-mail ballots in Shasta County.

1) Uniform format required to be used

- Any individual, group or organization that knowingly distributes applications for a vote-by-mail ballot that does not conform to Chapter 1, commencing with §3000 of Division 3 is guilty of a misdemeanor. EC §18402
- Any person, including candidates and members of campaign organizations, can distribute applications for vote-by-mail ballots as long as the application meets the requirements of EC §3007 as to its contents. The name of any organization that authorizes the distribution of the applications shall be on the applications.
- Upon request, a camera-ready proof of a vote-by-mail application for an election will be provided by the Elections Department to candidates or ballot measure proponents or opponents, upon request. The application will contain all information required by law. This includes the name, address, and telephone number of any organization that authorizes the distribution of the applications. EC§ 3007

2) Information which may be preprinted on the Application form:

- The name of the applicant as it appears on the affidavit of registration.
- The address of the applicant as it appears on the affidavit of registration.

- 3) The following information may not be preprinted on the application form, but must be completed by the applicant:
 - Mailing address of voter, this must be completed by the voter.
 - The signature of the applicant, this must match the signature on their voter registration card.
- 4) All preprinted applications must contain the statement “You have the right to mail or deliver this application directly to the local election official of the county in which you reside.”
- 5) Any individual, group or organization that distributes applications for vote-by-mail ballots and receives completed application forms from the voter must return the form to the appropriate elections official within 72 hours of receiving them or by the end of the deadline for return of applications, whichever is earliest. Failure to return the completed applications in a timely manner is a misdemeanor. E.C. §18576
- 6) Vote-by-mail ballots may not be sent to a campaign address: The mailing address to which an absentee ballot is requested to be sent may not be the address of any political party, campaign headquarters or candidate’s residence. Candidates, as well as their families or other household members are, of course, exempted from this prohibition.

VOTER INFORMATION AVAILABLE TO CANDIDATES

California Administrative Code, Title 2, Division 7, Section 19003

Shasta County has the capability to compile and extract voter registration information in several combinations for use in direct election campaigning. Most of these reports require 3 calendar days advance notice, especially during peak election times.

Permissible usage of this information includes direct election campaigning, surveys in conjunction with an election campaign, and distribution of information of a political nature. Data obtained from voter registration or election files may not be sold, leased, loaned, reproduced or possession thereof relinquished without receiving written authorization to do so from the Secretary of State or the Shasta County Registrar of Voters. Prohibited usage includes commercial purposes and solicitations of contributions or services for any purpose other than on behalf of a candidate or political party, or in support of or opposition to a ballot measure.

Purchasing Voter Registration Information

As a candidate, certain voter registration information is available from Shasta County for purchase. Persons requesting this information must complete the “Application for Voter Registration Information” and submit the original, completed application along with a copy of the applicants ID to the elections office. Information furnished on the application is subject to approval and verification. All fees for material must be paid in advance, by cash or check. Please allow 2 to 3 days for processing your request.

Applications and order forms may be picked up from the elections office or accessed on the internet at www.elections.co.shasta.ca.us under Candidate Information.

FACTS OF BALLOT COUNTING

Candidates are frequently surprised on the day after a major election when they learn that there are between 7,000-10,000 ballots countywide remaining to be counted. These uncounted ballots may leave some close races undecided for days or even weeks. This page is included as a courtesy to explain the logistics of election night ballot counting and follow-up ballot tabulation, which occurs in the days/weeks following the election.

- California law mandates 28 days to complete the final, official canvass and certify the results of the election.
- The official canvass of returns will begin no later than Thursday, June 10, 2010.
- Election returns will be counted at the Elections Department at 1643 Market Street, Redding.
- The results of the vote-by-mail ballots will be released shortly after 8 p.m. and unofficial results from the precincts will be released during the course of the evening as appropriate.
- Current election results can be found on the County's website at www.elections.co.shasta.ca.us.

Three categories of ballots which cannot be completely processed on election night:

- **Vote-by-Mail Ballots Turned In at Polling Site**
We receive these ballots very late on election night. The ballots inside these envelopes can not be removed and prepared for counting until the voters signature on each envelope has been verified.
- **Provisional Ballots**
These ballots are voted at the polls when a voter's registration is in question, or our records indicate the voter was already sent a vote-by-mail ballot. Provisional ballots must be individually researched and verified at the Registrar's Office before ballots are counted or rejected in accordance with election laws.
- **Write-In Ballots**
Each ballot containing a write-in vote must be individually reviewed. Resolution of vote tallies for write-in candidates are not available until the conclusion of the official canvass.

FAQ'S BY CANDIDATES

Is your office open during the lunch hour?

Yes, office hours are 8:00 AM - 5:00 PM, Monday through Friday, excluding holidays.

What if I change my mind about being a candidate after filing nomination papers?

No candidate whose declaration of candidacy has been filed for any primary election may withdraw as a candidate at that primary election. EC§ 8800

May I change the wording/spelling on my candidate's statement after submission?

No, you may not. Check your candidate's statement carefully before submitting.
EC§ 13307

If I submit a voluntary candidate's statement and I change my mind, may I withdraw the statement?

Yes, the candidate's statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 pm of the next working day after the close of the nomination period. EC§ 13307

May my spouse, friend, or campaign manager pick up my nomination documents for me?

Yes, all forms must be either picked up in person by the candidate or the candidate's representative must present a letter of specific authorization, signed by the candidate. EC§ 8028(b)

May my spouse, friend, or campaign manager file my nomination documents, or can I mail them to you?

Election law does not specifically prohibit another person filing nomination papers for a candidate, or the documents being filed by mail. Candidates, however, are urged to file in person. The reasons are twofold:

(a) The Declaration of Candidacy is not to be removed from the office of the Registrar of Voters, except as provided in EC§ 8028.

(b) A member of the Registrar of Voters staff, a qualified public officer, or a notary public must administer the oath or affirmation, which is a part of the declaration form. It is much easier for a candidate to file in person and have the oath administered at the time of filing.

Why is there so much paperwork involved in being a candidate?

Election law specifies documents required, as well as format, filing dates, etc.; the filing requirements are not discretionary.

I am unable to complete and file my campaign disclosure statement by the filing deadline. May I obtain an extension?

No, there is no provision in the Political Reform Act which permits any filing officer to extend a filing deadline. Statements which are filed late are subject to a fine of \$10 per day until the statement is filed.

What happens if some of the signatures I obtain on my nomination papers are not registered voters, or do not live within the district I seek to represent?

File your nomination papers early to avoid the consequences of a problem of this type. The Elections Official must certify the signatures on nomination papers. If you wait until the last day to file and your sponsors' signatures for any reason are insufficient, you will not have qualified to be a candidate. If you file early, there will be time to check the signatures and notify you of any insufficiencies and you may have an opportunity to submit supplemental signatures on your nomination papers.

What determines the order in which my name and other candidate's names will appear on the ballot?

A randomized alphabet drawing for the Election will be conducted by the Secretary of State's Office after the date for close of nominations. In addition to the randomized alphabet some offices are rotated by Assembly district or Supervisorial district per Elections Code§ 13111.

IMPORTANT THINGS FOR CANDIDATES TO REMEMBER

1. **BE INFORMED**
Study the FPPC Manual 2 and the Addendum. Attend a campaign workshop in your area. Contact your filing officer or the FPPC if you have any questions.
2. **BEFORE RAISING OR SPENDING ANY MONEY**
File Form 501 (Candidate Intention) and then open a campaign bank account. Once \$1,000 is raised or spent, get an identification number by filing Form 410.
3. **MARK YOUR CALENDAR**
Know the due dates for campaign statements and file on time.
4. **KEEP GOOD RECORDS**
Maintain details on contributions and expenditures of \$25 or more. Refer to record keeping guidelines in Manual 2.
5. **\$100 OR MORE IN CASH?**
Never accept or spend \$100 or more in cash.
6. **USING PERSONAL FUNDS FOR CAMPAIGN EXPENSES**
All personal funds of the candidate must first be deposited in the campaign bank account, except for the candidate statement and filing fee.
7. **REPORT LATE CONTRIBUTIONS**
If \$1,000 or more is received from one contributor during the last 16 days before the election, disclose receipt within 24 hours, even if the contribution is from your personal funds. The “next business day” extensions for filing periodic reports does not apply to late reports.
8. **ITEMIZE CONTRIBUTORS**
For contributions of \$100 or more, including loans and in-kind contributions, you must disclose the contributor’s name, address, occupation and employer.
9. **IF AN AGENT OR CAMPAIGN CONSULTANT BUYS GOODS OR SERVICES FOR THE CAMPAIGN**
Itemize expenditures of \$500 or more made by the agent or consultant.
10. **IDENTIFY CANDIDATE/COMMITTEE ON MAILINGS**
Include your name and campaign address in at least 6-point type on the outside of all mass mailings (more than 200 pieces). Your committee’s name may be used if it includes your name. If your name is not part of the committee’s name, you may use just your name, or both your name and the name of the committee.
11. **NO PERSONAL USE OF CAMPAIGN FUNDS**
Use campaign funds only for political, legislative, or governmental purposes.