

Shasta County

Candidate Guide

Consolidated Schools & Special Districts Election

November 6, 2007

July 16, 2007



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Remember!

If an incumbent *does not* file by the ending date of the candidate filing period, **anyone** but the incumbent has until 5 pm on Wednesday, August 15th to file.

Prepared by the office of
Cathy Darling

Shasta County Clerk/Registrar of Voters

530/225-5730 or 888/560-8683 (VOTE)
California Relay Service 711 or 800/735-2922

Dear Candidate:

We are happy to present you with the *Candidates Guide* for the "**Consolidated Schools & Special Districts Election**" to be held November 6th, 2007.

It is prepared to assist you through the nomination and election process and is intended to provide general information. It does not have the force and effect of law, regulations or rules nor is it a substitute for legal counsel. The Shasta County Elections Department is not rendering legal advice herein. In case of conflict, the law, regulation or rules will apply.

We are available to provide information in your bid for public office. Please feel free to stop in at our office in the southeast corner of the Downtown Redding Mall, 1643 Market Street or call 225-5730 from 8 a.m. to 5 p.m., Monday through Friday.

Good luck to you!

Regards,

Cathy Darling

CATHY DARLING
Shasta County Clerk/Registrar of Voters



Are You Qualified to Run for Office?

To run for a seat on a school or special district, a candidate must be a registered voter of the district in which he/she seeks office and reside in the district during incumbency.

Candidates for the Anderson-Cottonwood Irrigation District must also be a freeholder of the district as well as a resident of the division which s/he represents at the time of filing the Declaration of Candidacy and during the entire term.

A candidate for city council must be a registered voter and otherwise qualified to vote for that office at the time nomination papers are issued and must also file the nomination petition containing 20-30 signatures and reside in the city during incumbency.

Candidates file their Declarations of Candidacy, and nomination document (if city), between Monday, July 16th and 5:00 pm Friday, August 10th.

Candidate Filing Period begins July 16th and ends August 10th!



How Can I Become A Write-In Candidate?

If a race is scheduled to go to election or a petition is filed by Wednesday, August 15th by voters in the district requesting that an election be held, a voter may file as a write-in candidate. Write-in candidates must meet the qualifications for office like every other candidate. Candidates file for write-in candidacy between Monday, September 10th and Tuesday, October 23rd.

Candidates may **not** withdraw their declarations of candidacy after Friday, August 10th, 5 pm.

If the *incumbent* fails to file, the filing period is extended. Candidates may then **not** withdraw after Wednesday, August 15th.



What Happens if the Number of Candidates is Equal to or Less than the Positions Available?

Appointment of Candidate in Lieu of Election:

Municipality (EC 10229): If there are insufficient nominees or no nominees to the governing body of a city, the County Elections Official will certify the facts to the city and the city may at a regular or special meeting:

1. Appoint in lieu a person who has been nominated;
2. Appoint any eligible elector if no one has been nominated; or
3. Hold the Election.

If no action is taken by the 75th day prior to the election (August 23rd), the election shall be held.

Regarding school and special districts, if the number of candidates does not exceed the number of corresponding offices to be filled and if a petition requesting that the Consolidated Schools & Special Districts Election be held is not presented by Wednesday, August 15th, 2007, the County Clerk shall certify these facts to the supervising authority. (EC 10515)

Special Districts (EC 10515): The Board of Supervisors, as the supervising authority, shall appoint those persons who have filed as candidates, or shall, if no person has filed, appoint any qualified person to the position, at a meeting held prior to Monday, December 3rd, 2007, so that candidates may serve as if elected.

School Districts (Ed C 5326 –5328.5): The school district governing board at a meeting held prior to the election, November 6, 2007, shall appoint those persons who have filed as candidates, or shall, if no person has filed, appoint any qualified person to the position. Any person appointed in lieu of election shall qualify, take office, and serve as if elected.

I've Been Elected—Now What Happens?

Officers for schools and special districts declared elected or appointed take office Friday, December 7, 2007. School governing board members are seated at the regularly scheduled governing board meeting of their respective school districts.

City officers holding elected city office shall hold office for their prescribed terms from the date of the installation of officers following adoption by the council of the official canvass of their election and until their successors are elected and qualified.

SPECIAL DISTRICTS CALENDAR
Consolidated Schools & Special Districts Election
Tuesday, November 6, 2007

E-130 Fri., June 29	Deadline for districts to complete their boundary changes in order to comply with §10522 (E-125). El C. 12262
E-125 Wed., July 4* Thurs., July 5 <i>*Deadline falls on a holiday/ weekend, therefore, performance of these duties moves to the next busi- ness day.</i>	Last day for district secretaries to notify County Elections Official of district boundary changes and deliver maps to that official. These maps must be accompanied by a statement showing in which division directors are to be elected and whether any directors are to be elected at large. El C. 10522 District secretary shall deliver the “Specifications for Election” notice listing the offices to be filled, terms of those offices, and whether the district or the candidates will pay for candidate statements that will be published in the sample ballot booklet pursuant to Election Code Section 13307. El C. 10509
E-120 – 90 July 9 – Aug 8	County Clerk will publish Notice of Election in a newspaper of general circulation within the district. El C. 12112
E-113 – 88 July 16 – Aug 10	Declaration of Candidacy filing period. El C. 10220 – 10227, 10510 – 10514, 10602, 10603
E-88 Fri., Aug 10	Deadline for the governing body of a district which requests consolidation of a local election for candidates and/or measures (including bond measures) to file the request with the county board of supervisors with a copy to the Elections Department Earlier filing dates are encouraged in order to meet printing schedules. El C. 10400, 10402, 10403
E-87 Sat., Aug 11 Mon., Aug 13 <i>*Deadline falls on a holiday/ weekend, therefore, performance of these duties moves to the next busi- ness day.</i>	Last day candidate may withdraw the candidate’s statement of qualifications. El C. 13307(a)(3)
E-83 Wed., Aug 15	Extended nomination period where incumbent fails to file, if there is an incumbent. El C/ 10225, 10516, 10604 If there are insufficient nominees or <u>no</u> nominees for a special district and no petition that has been signed by the lesser of 10% of the voters or 50 voters is filed, the Election Official will certify these facts to the Board of Supervisors and ask the board, at a regular or special meeting held prior to the Monday before the first Friday in December (Dec 3), to appoint any person who is qualified on that date. The person appointed shall qualify and take office as if elected. El C. 10515
E-82 Thurs., Aug 16	Last day candidate may withdraw candidate’s statement of qualifications if contest has been extended to the 83rd day prior to the election. El C. 13307 (3)
E-29 Mon., Oct 8	First day absent voter and mail ballot precinct ballots will be issued. El C. 3001
E-15 Mon., Oct 22	Last day to register to vote for the Consolidated Schools & Special Districts Election. El C. 2107
E Tues., Nov 6	Election Day. Polls open from 7 am until 8 pm. El C.1302-1304, 14212
Mon., Dec. 3 (Mon. before 1 st Fri. in Dec.)	Last day certified statement of vote can be declared. El C. 10551
Fri., Dec 7 (1 st Fri. in Dec.)	Officers declared elected or appointed take office. El C. 10554

SCHOOL GOVERNING BOARD MEMBER CALENDAR

Consolidated Schools & Special Districts Election

Tuesday, November 6, 2007

E-130 Fri., June 29	Deadline for districts to complete their boundary changes in order to comply with §10522 (E-125). El C. 12262
E-123 Fri., July 6	Last day for governing boards to deliver the “Specifications of the Election Order” by resolution to County Superintendent of Schools. The resolution shall contain: The date & purpose of the election; The authority for ordering the election; The authority for the specifications; The signature of the duly authorized officer. Ed C. 5322
E-120 Mon., July 9	The last day for Superintendent of Schools to deliver copies of the order of election and the formal notice of election to the County Clerk. Ed C. 5324, 5325
E-120 – 90 Mon., July 9 – Wed., Aug 8	County Clerk will publish Notice of Election in a newspaper of general circulation within the district. Ed C. 5325, El C. 12112
E-113 – 88 Mon., July 16 – Fri., Aug 10	Declaration of Candidacy filing period. El C. 10602, 10603
E-88 Fri., Aug 10	Deadline for the governing body of a school district which requests consolidation of a local election for candidates and/or measures (including bond measures) to file the request with the county board of supervisors with a copy to the Elections Department. Earlier filing dates are encouraged in order to meet printing schedules. Submission deadline for statement of bond measure’s potential impact on tax rates. Ed C. 5342 & 15264, El C. 9401, 10400, 10402, 10403
E-87 Sat., Aug 11 *Mon., Aug 13 <i>*Deadline falls on a holiday/weekend, therefore, performance of these duties moves to the next business day.</i>	Last day candidate may withdraw his candidate statement of qualifications. El C. 13307(a)(3)
E-83 Wed., Aug 15	Extended nomination period where incumbent fails to file, if there is an incumbent. El C. 10225 10516, 10604 If insufficient nominees and no petition that has been signed by the lesser of 10% of the voters or 50 voters is filed, the office will be filled by appointment. Ed C. 5326 The person appointed will be seated at the regular scheduled meeting. Ed C. 5328 If there are no nominees, the governing body shall make an appointment following the procedures set forth in Ed C. 5328.5.
E-82 Thurs., Aug 16	Last day candidate may withdraw candidate’s statement of qualifications if contest had been extended to the 83rd day prior to the election. El C. 13307(3)
E-29 Mon., Oct 8	First day absent voter and mail ballot precinct ballots will be issued. El C. 3001
E-15 Mon., Oct 22	Last day to register to vote for the Consolidated Schools & Special Districts Election. El C. 2107
E Day Tues., Nov 6	Election Day. Polls open from 7 am until 8 pm. El C. 1302-1304, 14212
Mon., Dec. 3 (Monday before the 1 st Friday in Dec.)	Last day certified statement of results shall be declared. El C. 10551
Fri., Dec 7 (1 st Fri. in Dec.)	Officers declared elected or appointed take office. Ed C. 5000, 5017

BALLOT DESIGNATIONS

Generally, a ballot designation describes the current profession, vocation, occupation or incumbency status of the candidate.

Ballot designations:

- ✦ Can be no more than three words.
- ✦ Must appear on the Declaration of Candidacy at the time it is filed.
- ✦ Become public records as soon as the information is filed on the Declaration of Candidacy and cannot be changed after the final date to file nomination documents.

Restrictions. The rules governing ballot designations can be the subject of confusion.

The California Secretary of State's ballot designation regulations are available on their website at http://www.ss.ca.gov/elections/approved_bd_regs.pdf.

If this office finds the designation to be in violation of any of the restrictions set forth in the California Elections Code, this office will provide you with a "**Ballot Designation Worksheet.**" This form is intended to assist in the prompt evaluation of requested ballot designations.

If upon checking your ballot designation, the elections official finds the designation to be in violation of any of the restrictions, this office will notify you by certified mail return receipt requested, addressed to the mailing address appearing on the candidate's Declaration of Candidacy. E.C. §13107(c)

If an alternative designation is not provided within the time allowed, no designation will appear on the ballot. E.C. 13107 (c)(2)

Ballot designations selected which exceed space allotted on the ballot (approximately 60 characters) are printed in a smaller typeface pursuant to § 13107(f) of the California Elections Code.

Selecting Your Ballot Designation. The following information should be used in selecting the designation that you wish to appear on the official ballot. The listing of an occupational designation on the ballot is OPTIONAL.

Only one of the following categories is allowed:

1) **Elective Office Title**

Words describing an elective office title may be used **IF** the candidate holds the office at the time nomination documents are filed and the office was filled by a vote of the people.

Example A: Governing Board Member

Example B: Board Member, XYZ School District



BALLOT DESIGNATIONS (Continued)

2) **Incumbent**

The word **Incumbent** may be used if the candidate is seeking re-election to the same office and was elected to that office by a vote of the people or was appointed as a nominated candidate in lieu of an election.

3) **Appointed Incumbent**

The words **Appointed Incumbent** must be used if the candidate was appointed to the office and is seeking election to that office. The word **Appointed** may also be used with the office title.

Example A: Appointed Incumbent

Example B: Appointed Board Member, XYZ School District

Exception: Candidates appointed to office in lieu of an election **do not** have to use the word **appointed**.

4) **Principal Occupation**

No more than **three words** to either describe the current principal professions, vocations, or occupations of the candidate **or** the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents. State geographical names are considered one word.

Example A: High School Teacher

Example B: Attorney/Educator/Business owner

Example C: CEO/Councilmember

Community Volunteer

A Community Volunteer shall constitute a valid principal vocation or occupation subject to the following conditions:

- 1) A candidate's community volunteer activities constitute his or her principal profession, vocation, or occupation.
- 2) A candidate is not engaged concurrently in another principal profession, vocation, or occupation.
- 3) A candidate may not use the designation of "community volunteer" in combination with any other principal profession, vocation, or occupation designation.

No Occupation Desired

A ballot designation is optional. If no ballot designation is requested, write the word "NONE" and mark your initials in the appropriate box.

NOTE: BALLOT DESIGNATIONS CANNOT BE CHANGED AFTER THE FINAL DATE TO FILE NOMINATION DOCUMENTS

Guidelines to ballot designations (basic test) include:

- a. Is it true?
- b. Is it accurate?
- c. If it is true and accurate, does it mislead?
- d. Is it generic? (This means "IBM" is out, "computer company" is okay.)
- e. Is it neutral? (This means not for/against.)
- f. Is it how this person makes a living?

The Shasta County Elections Department will adopt the Secretary of State's regulations for ballot designations.

Candidate Statement of Qualifications

Candidates for non-partisan elective offices may purchase an **optional** 200 word statement of their education and qualifications for office. The statements are to be in their own words and in the first person.

Statements must be in essay form; no enumerated lists or outlines allowed. Additionally, they should be typed in upper and lower case except where capitalization is wanted.

We encourage candidates to submit their statements on a disc, but hard copies (typed and double-spaced) need to be submitted as well. Handwritten forms are not acceptable.

Statements will be printed as submitted; the Elections Department and Printer will make no corrections.

Statements shall not, in any way, make reference to other candidates for office or to another candidate's

qualifications, character or activities. Moreover, the statement shall not contain any demonstrably false, slanderous, or libelous statements nor any obscene or profane language, statements or insinuations. Notwithstanding the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1 of the Government Code), the statements filed pursuant to Section 13307 shall remain confidential until the expiration of the filing deadline.



What are the Costs for a Candidate Statement of Qualifications?

Cost estimates for candidates to print a Candidate Statement in the Sample Ballot follow on pages 9 and 10.

Candidates are asked to pay the deposit of one statement per page. Refunds may be reimbursed if more than one statement is printed on a page.

Estimates are based on current figures and may be subject to change when the final printing charges are billed.

Refunds, if any, are made **AFTER** the election when the final bill from the Printer has been received.

Are there Costs for the Other Counties with which We Share Districts?

If you are in a district that crosses county lines, costs for candidate statements in the neighboring counties are as follows. Candidates may print a statement in any one or all of the counties in the district:

Lassen County	\$ 160.00
Modoc County	\$ 150.00
Tehama County	\$ 250.00

When Can I File a Statement of Qualifications?

Candidates for school and special districts file their statement of qualifications along with the estimated deposit when they file their Declaration of Candidacy.

Candidates for municipal office file their statement and payment when the nomination petition is filed.

Can I Change My Candidate Statement Once It's Been Filed?

Candidate statements may not be changed once they are filed. Statements may be withdrawn in writing during the period for filing declarations of candidacy and until 5:00 pm, Monday, August 13, 2007.

If the nomination period for a particular office were extended, the period for withdrawing statements of qualifications for that office would be extended to 5:00 pm, Thursday, August 16, 2007.



Preparation of Candidate Statement



All statements must be submitted on, or attached to, the form provided by the county elections official. In order to insure uniformity of candidates' statements, the candidates must prepare the statement as follows:

- **Typed, upper and lower case, and double-spaced in block paragraph style, no indentations**, with spacing in between;
- Do not use any unusual spacing, bolding, underscoring, bullets, circles, stars, dots, italics, tables, lists or any other unusual punctuation or signs on the statement;
- Proof read statement thoroughly for errors in spelling, punctuation and grammar. Statements will be printed exactly as submitted. ***Errors will not be corrected;***
- Confine statement to 200 words or less;
- Do not include any party affiliation;
- Do not include membership or activity in partisan political organizations.
- No statement shall contain any demonstrably false, slanderous or libelous statements nor any obscene or profane language, statements or insinuations.

Notwithstanding the above guidelines, nothing should be deemed to make any statement or author thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous or libelous statements offered for printing or contained in the Voter's Pamphlet.

In the case where a candidate submits a statement that is not in conformance with the guidelines provided, such statements will be reformatted and set in uniform type by the elections official. The elections official is not responsible for the correct typesetting of statements which must be reformatted.

Statements will be printed in the Voter Information Pamphlet portion of the Sample Ballot in the order determined by the random alphabet draw pursuant to EC § 13112.

NOTE: EC § 18351 provides that any candidate for a local nonpartisan office in an election who prepares a candidate statement and knowingly makes a false statement of a material fact with the intent to mislead the voters is punishable by a fine not to exceed \$1,000.

Guidelines for Determining Word Count - Listed below are the guidelines pursuant to EC §9 for determining the number of words submitted on any document (such as candidate statements) which is limited by statute:

- ✓ Punctuation is not counted.
- ✓ Each word shall be counted as one word except as specified in this section;
- ✓ All geographical* names shall be considered one word, for example, "City and County of San Francisco" shall be counted as one word. [*All geographical names shall be considered to be one word and shall be limited to the names of cities, counties and states. The names of special districts and political subdivisions are not geographical names as the term is used in Elections Code §13107(a) (3).]
- ✓ Each abbreviation for a word, phrase or expression shall be counted as one word.
- ✓ Hyphenated words that appear in any generally available dictionary shall be considered as one word. Each part of all other hyphenated words shall be counted as separate words.
- ✓ Dates consisting of a combination of words and digits shall be counted as two words. However, dates consisting only of a combination of digits shall be counted as one word.
- ✓ Any number consisting of a digit or digits shall be considered one word. Any number spelled as "one" shall be considered as a separate word or words. "One" shall be counted as one word whereas "one hundred" shall be counted as two words. "100" shall be counted as one word.
- ✓ Telephone numbers shall be counted as one word.
- ✓ Internet web site addresses shall be counted as one word.



Challenge of Contents:

Candidates' statements of qualifications are available for viewing after the deadline for filing nomination papers has passed. There is then a ten (10) day public examination period whereby the documents may be reviewed and copies purchased. During this 10 calendar day examination period any voter of the affected jurisdiction may take legal action to challenge the contents of the candidate's statement pursuant to EC §13313.

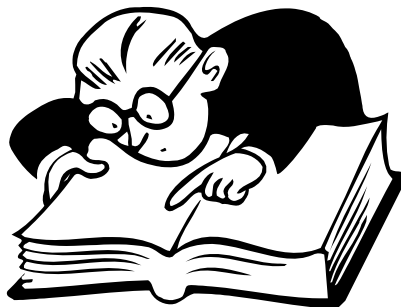
Confidentiality of Statement:

Notwithstanding any other provisions of the law, candidates' statements filed pursuant to EC §13311 shall remain confidential until the expiration of the filing deadline.

What if I can't afford the cost of a Candidate Statement?

Elections Code Section 13309 as cited below explains the procedure for indigent candidates:

- A). Notwithstanding Section 13307, if a candidate alleges to be indigent and unable to pay in advance the requisite fee for submitting a candidate statement, the candidate shall submit to the local agency a statement of financial worth to be used in determining whether or not he or she is eligible to submit a candidate statement without payment of the fee in advance.
- B). The statement of financial worth required by this section shall be submitted by the candidate together with his or her candidate statement in accordance with the deadline specified in Section 13307. The statement of financial worth form shall be furnished by the local agency, and may include questions relating to the candidate's employer, income, real estate holdings, tangible personal property, and financial obligations. The candidate shall certify the content of the statement as to its truth and correctness under penalty of perjury. The candidate shall also sign a release form of the candidate's most recent federal income tax report.
- C). Upon receipt of a statement of financial worth, a determination shall be made by the local agency of whether or not the candidate is indigent. The local agency shall notify the candidate of its findings.
- D). If it is determined that the candidate is not indigent, the candidate shall, within three days of the notification, excluding Saturdays, Sundays, and state holidays, withdraw the statement or pay the requisite fee. If the candidate fails to respond within the time prescribed, the local agency shall not be obligated to print and mail the statement.
- E). If the local agency determines that the candidate is indigent, the local agency shall print and mail the statement.
- F). Nothing in this section shall prohibit the elections official from billing the candidate his or her actual pro rata share of the cost after the election.



District Code	School Districts/Special Districts/City	Estimated Cost of 1 Candidate Statement per page (add \$50 if NOT submitted on disc/cd or by e-mail)
300-3	Anderson-Cottonwood Irrigation District Div. 3	\$ 569.00
300-4	Anderson-Cottonwood Irrigation District Div. 4	\$ 623.00
110	Anderson Union High School District	\$ 1,620.00
125	Bella Vista School District	\$ 633.00
130	Black Butte Union School District	\$ 666.00
310	Burney Fire Protection District	\$ 628.00
320	Burney Water District	\$ 607.00
145	Cascade Union School District	\$ 875.00
330	Castella Fire Protection District	\$ 515.00
150	Castle Rock Union School District	\$ 515.00
340	Centerville Community Services District	\$ 628.00

District Code	School Districts/Special Districts/City	Estimated Cost of 1 Candidate Statement per page (add \$50 is NOT submitted on disc/cd or by e-mail)
360	Clear Creek Community Services District	\$ 714.00
155	Columbia School District	\$ 816.00
370	Cottonwood Fire Protection District	\$ 682.00
160	Cottonwood Union School District	\$ 762.00
380	Cottonwood Water District	\$ 585.00
100-1	County Board of Education Area 1	\$ 2,526.00
100-2	County Board of Education Area 2	\$ 3,722.00
165	Enterprise School District	\$ 1,293.00
170	Fall River Joint Unified School District	\$ 741.00
400	Fall River Community Services District	\$ 532.00
410	Fall River Fire Protection District	\$ 526.00
175	French Gulch-Whiskeytown Union School District	\$ 526.00
113	Gateway Unified School District, All	\$ 1,363.00
185	Grant School District	\$ 617.00
430	Happy Valley Fire Protection District	\$ 692.00
190	Happy Valley Union School District	\$ 698.00
440	Igo-Ono Community Services District	\$ 526.00
195	Igo-Ono-Platina Union School District	\$ 542.00
200	Indian Springs School District	\$ 515.00
205	Junction School District	\$ 650.00
460	McArthur Fire Protection District	\$ 537.00
448	Millville Fire Protection District	\$ 569.00
215	Millville School District	\$ 569.00
450	Mountain Gate Community Services District	\$ 569.00
220	Mountain Union School District	\$ 553.00
225	North Cow Creek School District	\$ 569.00
230	Oak Run School District	\$ 532.00
235	Pacheco Union School District	\$ 816.00
240	Redding School District	\$ 1,550.00
105-1	Shasta-Tehama-Trinity Joint Community College District Area A	\$ 1,550.00
105-3	Shasta-Tehama-Trinity Joint Community College District Area C	\$ 1,465.00
105-4	Shasta-Tehama-Trinity Joint Community College District Area D	\$ 1,626.00
105-5	Shasta-Tehama-Trinity Joint Community College District Area E	\$ 1,207.00
470	Shasta Community Services District	\$ 574.00
490	Shasta Lake Fire Protection District	\$ 784.00
503	Shasta Lake, City of	\$ 778.00
112	Shasta Union High School District	\$ 3,535.00
250	Shasta Union School District	\$ 591.00
255	Whitmore Union School District	\$ 542.00

INSTRUCTIONS FOR SECURING SIGNATURES TO NOMINATION PAPERS FOR MUNICIPAL CANDIDATES



1. A circulator and each signer shall be voters in the district in which the candidate is to be voted on. The circulator shall serve only in that district or political subdivision.
E.C. 10220, 10222

The circulator and the candidate may sign Nomination Papers that he/she is circulating, if otherwise qualified to sign such papers.

E.C. 106

2. **No signatures will be found valid on a petition unless the Affidavit of Circulator is completed correctly and in full. The Affidavit of Circulator must contain:**

- a.) The circulation dates must be within the nomination petition-filing period. It also must include the first date the circulator began to circulate the petition and the last day the petition was circulated.
- b.) The circulator's name, voting residence, and signature.

ALL BLANKS MUST BE COMPLETED AND THE INFORMATION PERSONALLY AFFIXED IN THE CIRCULATOR'S OWN HANDWRITING.

E.C. 104

3. If the circulator is registering new voters while gathering petition signatures, the Voter Registration Card must be dated on or before the ending circulation date on the Affidavit of Circulator and must reach the Election Department on or before the date of the filing of the petition.
E.C. 2102(b)

4. The number of signatures of eligible registered voters required on Nomination Papers is as follows:
Municipal Offices: Not less than 20 nor more than 30

E.C. 10220

5. No signer shall sign for more than one candidate in the same office, or, in case there are several places to be filled for same office, sign more than there are places to be filled.
E.C. 10220

City of Shasta Lake municipal offices up for election in 2007: Dean Goekler
Larry Farr
Joseph "Ray" Siner

6. a.) Each signer shall at the time of signing the Nomination Petition personally affix his/her signature, printed name, and place of residence, giving street and number, and if no street or number exists, then a designation of his/her place of residence which will enable the location to be readily ascertained. **Post office boxes will not be accepted nor will ditto marks be accepted!!!**

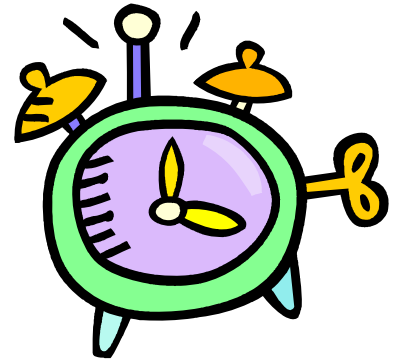
E.C. 100, 10221

- b.) Notwithstanding Section 100, a voter who is unable to personally affix on a petition or paper the information required by Section 100 may request another person to print the voter's name and place of residence on the appropriate spaces of the petition or paper, but the voter shall personally affix his or her mark or signature on the appropriate space of the petition or paper, which shall be witnessed by one (1) person by subscribing their name thereon.
E.C. 100.5

7. Nomination Papers must be filed with the County Clerk, Elections Department, 1643 Market Street, Downtown Mall, Redding no later than 5:00 P.M. on Friday, August 10, 2007.

E.C. 10224

Remember to file your statements timely.
Late filing fines are enforced.



Important! Some forms must be filed **before** you spend or receive any funds.

**Filing Statements of Economic Interests
Form 700**

Candidates for municipal offices must file a Candidate Statement of Economic Interests (Form 700) no later than the final filing date for the nomination period, Friday, August 10, 2007.

Do you have the correct period covered on your statement?

Remember to sign and date your form.
An unsigned form cannot be filed.



Campaign Disclosure Filing

Candidates and their committees, regardless of their level of activity, must file campaign disclosure statements showing contributions and expenditures to their campaigns. Please see the filing schedule on Page 13.

Questions on campaign disclosure filing may be answered by reading your campaign disclosure manual, campaign disclosure forms, calling the Fair Political Practices Commission at their toll-free number 1/866-ASK-FPPC (1-866-275-3772) or visiting their website at www.fppc.ca.gov.

**The Filing Schedule on the following page is posted on the FPPC's website:
www.fppc.ca.gov**

**On the web site click on: Candidates & Committees
Filing Deadlines
2007 Filing Schedules**

Be sure to check the FPPC website for updated information.

Legislative amendments to the Political Reform Act may go into effect that will change information contained on the filing schedule, in the manuals, and/or the 2004 Addendum.

Candidates for Local Office
 Committees Primarily Formed to Support/Oppose Local Candidates
 Committees Primarily Formed to Support/Oppose Local Measures

November 6, 2007 Election Filing Schedule

<i>Filing Deadline</i>	<i>Type of Statement</i>	<i>Period Covered by Statement^{1/}</i>	<i>Method of Delivery</i>
July 31, 2007	Semi-Annual	1/1/07 - 6/30/07	✧ Personal Delivery ✧ First Class Mail
September 27, 2007	Pre-Election	^{1/} - 9/22/07	✧ Personal Delivery ✧ First Class Mail
October 25, 2007	Pre-Election	9/23/07 - 10/20/07	✧ Personal Delivery ✧ Guaranteed Overnight Service
Within 24 Hours	Late Contributions ^{2/} and Independent Expenditures of \$1,000 or More ^{3/}	10/21/07 - 11/5/07	✧ Personal Delivery ✧ Guaranteed Overnight Service ✧ Fax
January 31, 2008	Semi-Annual	10/21/07 - 12/31/07	✧ Personal Delivery ✧ First Class Mail

Footnotes:

- ^{1/} The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- ^{2/} The recipient of a late in-kind contribution must file a late contribution report within 48 hours from the time the in-kind contribution is received.
- ^{3/} A controlled committee of a candidate may not make independent expenditures to support or oppose other candidates.

- Except for deadlines that fall on a Saturday, Sunday, or an official state holiday, there is no provision in the law for extending a filing deadline. Late statements are subject to a \$10 per day late fine.
- All statements are public documents.
- Local jurisdictions may impose contribution limits and additional filing requirements.
- State committees making contributions or independent expenditures in connection with local elections should contact the FPPC for reporting requirements.

Additional Notes:

- **Primarily Formed Ballot Measure Committees:** Prior to the semi-annual period in which the measure(s) supported or opposed is being voted on, committees must file quarterly campaign statements in addition to semi-annual statements. Following the election, quarterly statements may also be required. Contact the FPPC for specific information.
- **Candidates:** Contact the FPPC for revised reporting deadlines in the event of a runoff election. After an election, reporting requirements will depend on whether the candidate is successful and whether a campaign committee is maintained.

As of the date of this publication (1/07), the FPPC Campaign Disclosure Manual for local candidates (Manual 2) and ballot measure committees (Manual 3), and the 2006 Addendum to Manuals C and E, contain the most recent information on campaign disclosure requirements. Be sure to check the FPPC web site (www.fppc.ca.gov) for updated information.

Important Things to Remember

Campaign Disclosure Reporting

1. BE INFORMED

Study the FPPC Campaign Disclosure Manual (Campaign Disclosure Manual 2 — Information for Local Candidates, Superior Court Judges, Their Controlled Committees, and Primarily Formed Committees for Local Candidates.) Local candidates also should ask their election official about any local campaign restrictions.

2. BEFORE RAISING OR SPENDING ANY MONEY

File Form 501 (Candidate Intention). Then open a campaign bank account. Once \$1,000 is raised or spent, get an identification number by filing Form 410.

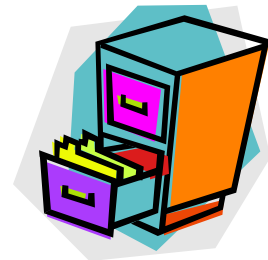


3. MARK YOUR CALENDAR

Know the due dates for campaign statements and file on time.

4. KEEP GOOD RECORDS

Maintain details on contributions and expenditures of \$25 or more. Refer to recordkeeping guidelines in Disclosure Manual 2.

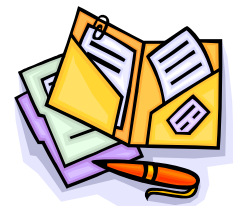


5. \$100 OR MORE IN CASH?

Never accept or spend \$100 or more in cash.

6. USING PERSONAL FUNDS FOR CAMPAIGN EXPENSES

All personal funds of the candidate must first be deposited in the campaign bank account, except for filing fee/ballot statement fee.



Continued on next page

Important Things to Remember

Campaign Disclosure Reporting

Cont.

7. REPORT LATE CONTRIBUTIONS

If \$1,000 or more is received from one contributor during the last 16 days before the election, disclose receipt within 24 hours, even if the contribution is from your personal funds.

8. ITEMIZE CONTRIBUTORS

For contributions of \$100 or more, including loans and in-kind contributions, you must disclose the contributor's name, address, occupation and employer.

9. IF AN AGENT OR CAMPAIGN CONSULTANT BUYS GOODS OR SERVICES FOR THE CAMPAIGN

Itemize expenditures of \$500 or more made by the agent or consultant.

10. IDENTIFY CANDIDATE/COMMITTEE ON MAILINGS

Include your name and campaign address in at least 6-point type on the outside of all mass mailings (more than 200 pieces). Your committee's name may be used if it includes your name. If your name is not part of the committee's name, you may use just your name, or both your name and the name of your committee. (See requirements for Mass Mailing on page 24.)

11. NO PERSONAL USE OF CAMPAIGN FUNDS

Use campaign funds only for political, legislative, or governmental purposes.

12. BE MORE INFORMED

Contact your filing officer or the FPPC if you have any questions or to see if there are any scheduled campaign workshops in our area.



**Secretary of State Political Reform
Division Campaign and Lobbying
Disclosure "Good Cause" Reasons
For Waiving Late Filing Fees**

**PLEASE BE ADVISED THAT SHASTA
COUNTY HAS ADOPTED THE SAME
GUIDELINES AS THE
SECRETARY OF STATE REGARDING FINES
AND WAIVERS ON LATE DISCLOSURE
STATEMENTS.**

The Secretary of State will consider requests to waive the payment of a late filing fee if the request is based on "good cause."

Waiver Request

A request for waiver must be submitted on a Request for Waiver of Liability Form (Form PRD-1). The waiver request must be signed by the person(s) required to file the particular statement or report upon which the late filing fee was assessed.

There are two categories of "good cause" for waiving late filing fees. These causes must relate to the person required to file the report or statement.

First Category of Good Cause

1. INCAPACITATION FOR MEDICAL REASONS
Adequate documentation consists of a doctor's, psychologist's, therapist's, or chiropractor's statement giving the nature of the incapacitation, the date(s) thereof, and the individual's name.
2. HOSPITALIZATION
Adequate documentation consists of a copy of the hospital bill or doctor's statement showing the patient's name and the date(s) of the hospitalization.
3. ACCIDENT INVOLVEMENT
If medical attention is provided and results in the late filing, a copy of the hospital bill, emergency room service, or doctor's statement, showing the patient's name and date(s) and time(s) of medical attention, is adequate documentation. If the accident

involvement results in delay or vehicle disablement which causes the late filing, adequate documentation consists of a police report showing the individual's name, the date and time of the accident, and, if applicable, whether or not the vehicle was disabled.

4. DEATH

Adequate documentation consists of a copy of the death certificate or an obituary notice.

Second Category of Good Cause

The second category is defined as other unique, unintentional factors beyond the filer's control not stemming from a negligent act or non-action. The factors are:

- (1) The loss or unavailability of records due to a fire, flood, theft or similar reason. Adequate documentation shall consist of a police, fire or insurance report, containing the date of the occurrence and the extent of the loss or damage.
- (2) Other unique reasons. These include compelling reasons beyond the filer's control.

**Don't file your
Campaign Statements
late.
You may be subject to
Late Filing Penalties!**

Where to Report Campaign Complaints

False or misleading campaign materials: No agency enforcement. These issues are dealt with in court.

Violations of the Political Reform Act: (*Title 9 of the California Government Code at Sections 81000 through 91015*), i.e. mass mailing requirements; slate mailers; campaign disclosure; proper use of campaign funds; disclosure of economic interests: Contact the Fair Political Practices Commission at www.fppc.ca.gov, 800/561-1861

Election fraud: contact your local district attorney or the California Secretary of State at www.sos.ca.gov, 916/657-2166

Unlawful use of public funds, violations of the Elections Code, the Penal Code, or any laws other than the Political Reform Act: contact your local district attorney or the California State Attorney General at www.caag.state.ca.us, 800/952-5225

Federal campaigns, Congress, U.S. Senate, President of the United States: contact the Federal Election Commission at www.fec.gov, 800/424-9530

Open meeting laws (Brown Act): contact your local district attorney or the California State Attorney General at www.caag.state.ca.us, 800/952-5225

Local ordinances: contact your local city attorney or district attorney

Vandalism or requirements concerning campaign signs: contact local city attorney or district attorney



Federal/State Enforcement Offices

Fair Political Practices Commission
PO Box 807
Sacramento CA 95812-0807
428 J Street, Suite 450
Sacramento CA 95814
Phone: 916/322-5660 Fax: 916/322-0886
Toll Free: 866/275-3772

Reporting Enforcement Violations
800/561-1861

Secretary of State
Elections Division
1500 11th Street, Fifth Floor
Sacramento CA 95814
Phone: 916/657-2166 Fax: 916/653-3214

Secretary of State
Political Reform Division
1500 11th Street, Room 495
Sacramento CA 95814
Phone: 916/653-6224 Fax: 916/653-5045

Federal Election Commission
999 E Street, NW
Washington DC 20463
800/424-9530
Hearing Impaired — TTY: 202/219-3336

Attorney General
PO Box 944255
Sacramento CA 94244-2550
Phone: 916/445-9555 Fax: 800/952-5225

Incompatibility of Offices

The Political Reform Act does not prohibit any officeholder from holding multiple public offices or seeking more than one elective office. For example, a deputy district attorney can hold the office of city council member, or a water board director may also be elected to a park and recreation district. There are, however, instances of holding more than one office that are considered incompatible.

There is no single statute that defines "incompatibility of offices". The common law doctrine of incompatibility of offices, however, prevents an elected official from holding two offices simultaneously if the offices have overlapping and conflicting public duties.

The courts have defined this concept as follows: "One individual may not simultaneously hold two public offices where the functions of the offices concerned are inherently inconsistent, as where there are conflicting interests, or where the nature of the duties of the two offices is such as to render it improper due to considerations of public policy for one person to retain both."

The State of California Attorney General's Office has issued many opinions of particular compatibility questions. Here are six examples of incompatible offices:

1. The offices of city councilman and school district board member where the city and the school district have territory in common;
2. Fire chief of a county fire protection district and member of the board of supervisors of the same county;
3. High school district trustee and trustee of an elementary school district which is wholly within the geographic boundaries of the high school district;
4. Water district director and a city council member;
5. Water district director and a school district trustee having territory in common; and
6. Deputy sheriff and county supervisor.

If you have a question about whether two public offices which you hold or seek to hold would be considered incompatible, contact the Attorney General's office at 916/324-5437 or visit their website, www.caag.state.ca.us. For further information about conflict of interest or incompatibility of offices, contact the Fair Political Practices Commission's website at www.fppc.ca.gov, or phone toll free 1-866/275-3772.



ELECTIONEERING

No person, on election day, or at any time that a voter may be casting a ballot, shall, within 100 feet of a polling place or an elections official's office:

- a. Circulate an initiative, referendum, recall, or nomination petition or any other petition.
- b. Solicit a vote or speak to a voter on the subject of marking his/her ballot.
- c. Place a sign relating to voters' qualifications or speak to a voter on the subject of his/her qualifications except as provided in Section 14240.
- d. Do any electioneering.

As used in this section, "100 feet of a polling place or an elections official's office" means a distance 100 feet from the room or rooms in which voters are signing the roster and casting ballots.

Any person who violates any of the provisions of this section is guilty of a misdemeanor. *E.C. 18370*

Electioneering during absentee voting:

- a. No candidate or representative of a candidate, and no proponent, opponent, or representative of a proponent or opponent, of an initiative, referendum, or recall measure, or of a charter amendment, shall solicit the vote of an absentee voter, or do any electioneering, while in the residence or in the immediate presence of the voter, and during the time he or she knows the absentee voter is voting.
- b. Any person who knowingly violates this section is guilty of a misdemeanor.
- c. This section shall not be construed to conflict with any provision of the federal Voting Rights Act of 1965, as amended, nor to preclude electioneering by mail or telephone or in public places, except as prohibited by Section 18370, or by any other provision of law. *E.C. 18371*

SHASTA COUNTY DEPARTMENT OF PUBLIC WORKS SIGN POSTING POLICY

The Streets and Highways Code Section 1480.5 provides that the Road Commissioner may issue written permits for the placement of advertising signs on County road rights-of-way, and that any sign placed without a permit is a public nuisance and may be removed at the expense of the installer.

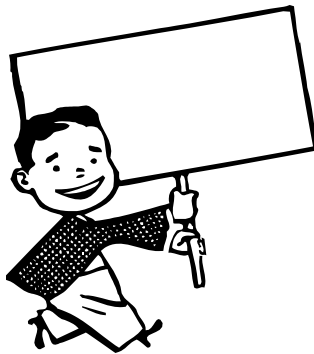
Shasta County will not issue permits for the placement of political campaign signs on its rights-of-way. If we find signs within the right-of-way, we will contact you and ask you to remove them, or we will remove them ourselves and take them to our Corporation Yard.



City of Redding Handbill Posting

Section 6.36.030 of the Municipal Code.

No person shall post, stick, stamp, paint or otherwise fix or cause the same to be done by any person, any notice, placard, bill, card, poster, advertisement or other paper or device calculated to attract attention of the public, to or upon any sidewalk, crosswalk, curb or curbstone, flagstone or any other portion or part of any public way or public place; or any lamppost, electric light, telegraph or telephone pole; or railway structure, hydrant, shade tree or treebox; or upon a pier, columns, trusses, girders, railings, gates or other parts of any public bridge or viaduct, or other public structure or building; or upon any alarm or police telegraph system, except as may be authorized or required by the laws of the United States, the state, and the ordinances of the city.



City of Redding Sign Standards

Per Municipal Code Section 18.42.040 Section H Political and Campaign Signs.

Political or campaign signs on behalf of candidates for public office or measures on election ballots are allowed provided that said signs are subject to the following regulations:

1. Said signs may be erected not earlier than ninety days prior to the said election and shall be removed within fifteen days following said election.
2. In any residential zoning district, only one sign is permitted on any one lot. If detached, the sign shall not exceed six feet in height.
3. In any commercial or industrial district, one or more signs are permitted on a parcel of land provided that all such signs do not, in the aggregate, exceed a sign area of one hundred twenty square feet. Said signs shall not be erected in such a manner as to constitute a roof sign. Notwithstanding the provisions of this subsection, a sign may be placed upon any legally existing sign structure.
4. No sign shall be located within or over the public right-of-way.

Refer to Municipal Code Section 18.42.030 for the general standards for signs. City of Redding Municipal Codes may be obtained from the Redding City Clerk or on their website at www.ci.redding.ca.us.

DEPARTMENT OF TRANSPORTATIONDIVISION OF TRAFFIC OPERATIONS
OUTDOOR ADVERTISING BRANCH

Dear Candidate or Committee Member:

As a candidate or campaign worker for either office or a ballot measure, this reminder about State law governing campaign signs should be helpful to you.

Section 5405.3 of the State Outdoor Advertising Act exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements.

A Temporary Political Sign meets the following criteria:

- A. Encourages a particular vote in a schedule election.
- B. Is placed not sooner than 90 days prior to the schedule election and is removed within 10 days after that election.
- C. Is no larger than 32 square feet.
- D. Has had a Statement of Responsibility filed with the Department certifying a person who will be responsible for removing the sign (Attached).

A completed Statement of Responsibility must be submitted to the appropriate District Office according to the county location of the Temporary Political Sign(s). (See attached map for address)

Temporary Political Signs shall not be placed within the right-of-way of any highway, or be visible within 660 feet from the edge of the right-of-way of a classified "Landscaped freeway".

State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal. We are calling these provisions to your attention to avoid possible embarrassment to you and your supporters. Please pass this information along to those assisting in your campaign.

If you have any questions, feel free to contact us at the appropriate Outdoor Advertising District Office (See attached map for contact numbers).

Enclosure

DEPARTMENT OF TRANSPORTATION

DIVISION OF TRAFFIC OPERATIONS
OUTDOOR ADVERTISING BRANCH



**STATEMENT OF RESPONSIBILITY FOR TEMPORARY
POLITICAL SIGNS**

Election Date: _____ June _____ November Other: _____

Candidate's Name: _____

Office sought or Proposition Number: _____

County where sign(s) will be placed: _____

Number of signs to be placed: _____

RESPONSIBLE PARTY'S:

Name: _____

Address: _____

Phone Number (Include Area Code) _____

The undersigned hereby accepts responsibility for the removal of Temporary Political Signs placed pursuant to Section 5405.3 of the Outdoor Advertising Act for the above candidate or proposition.

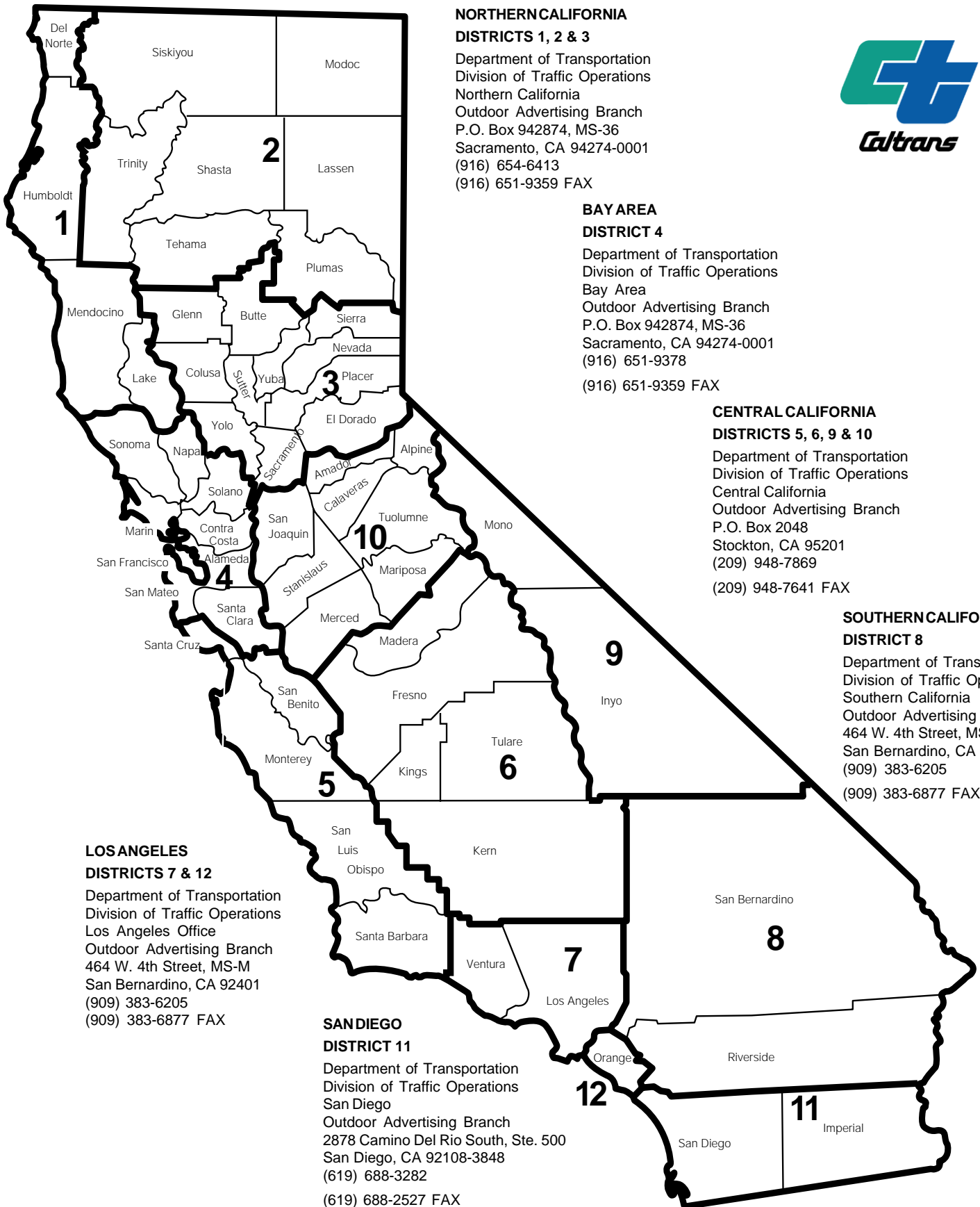
It is understood and agreed that any Temporary Political Signs placed not sooner than ninety (90) days prior to the election and/or not removed within ten (10) days after the election, may be removed by the Department and the responsible party will be billed for any associated removal costs.

SIGNATURE OF RESPONSIBLE PARTY

DATE

Mail Statement of Responsibility to the Appropriate District Office according to the **COUNTY LOCATION** of the Temporary Political Sign(s) (See attached map).

Mail to Caltrans District Office according to THE COUNTY LOCATION of the display.
Please utilize map below to acquire the correct mailing address.



**NORTHERN CALIFORNIA
DISTRICTS 1, 2 & 3**

Department of Transportation
Division of Traffic Operations
Northern California
Outdoor Advertising Branch
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001
(916) 654-6413
(916) 651-9359 FAX

**BAY AREA
DISTRICT 4**

Department of Transportation
Division of Traffic Operations
Bay Area
Outdoor Advertising Branch
P.O. Box 942874, MS-36
Sacramento, CA 94274-0001
(916) 651-9378
(916) 651-9359 FAX

**CENTRAL CALIFORNIA
DISTRICTS 5, 6, 9 & 10**

Department of Transportation
Division of Traffic Operations
Central California
Outdoor Advertising Branch
P.O. Box 2048
Stockton, CA 95201
(209) 948-7869
(209) 948-7641 FAX

**SOUTHERN CALIFORNIA
DISTRICT 8**

Department of Transportation
Division of Traffic Operations
Southern California
Outdoor Advertising Branch
464 W. 4th Street, MS-M
San Bernardino, CA 92401
(909) 383-6205
(909) 383-6877 FAX

**LOS ANGELES
DISTRICTS 7 & 12**

Department of Transportation
Division of Traffic Operations
Los Angeles Office
Outdoor Advertising Branch
464 W. 4th Street, MS-M
San Bernardino, CA 92401
(909) 383-6205
(909) 383-6877 FAX

**SANDIEGO
DISTRICT 11**

Department of Transportation
Division of Traffic Operations
San Diego
Outdoor Advertising Branch
2878 Camino Del Rio South, Ste. 500
San Diego, CA 92108-3848
(619) 688-3282
(619) 688-2527 FAX

Facts About Mass Mailings

Mass mailings are more than 200 substantially similar pieces of mail sent by an officeholder, candidate or committee in a calendar month. The sender of a mass mailing is the candidate or committee who pays for the largest portion of the mailing.

Example:

The ABC Homeowner's Association paid \$500 for a mailer supporting I.M. Winner, a school board candidate. The mailing was sent at the behest of Mr. Winner, and he paid \$200 for the postage to send the mailer. Since the ABC Homeowner's Association was not an existing committee, nor did it qualify as a committee when it sent the mailer, Mr. Winner must be identified as the sender of the mass mailing.

Identification Requirements

The sender must be identified on the outside of the mailing in the following manner:

- Name
- Address
- City

At least six point type

Contrasting color or print style

Name of controlling candidate, if applicable

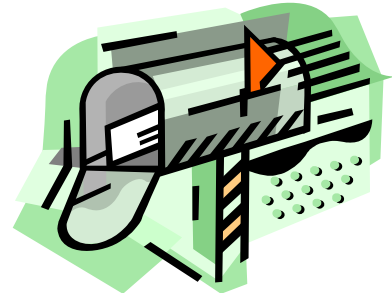
P.O. Box may be used if street address is listed on the committee's Form 410 filed with the Secretary of State

NOTE: If two or more officeholders, candidates or committees pay an equal share of the cost of a mailing, it must identify at least one on the outside of the mailing and all must be identified on the inside.

Exceptions

The following information is not required to be included in the sender ID:

- Committee's identification number
- Name of treasurer or printer
- The words "paid for by"



Identification is not required under the Political Reform Act on these campaign items:

- Newspaper, television, or radio ads
- Campaign materials that are not sent through the mail such as handbills, bumper stickers, and door hangers

The FPPC does not regulate the content of mailings (i.e. false or misleading statements).

Mass Mailings at Public Expense

Certain newsletters and other mass mailings may not be sent at public expense by or on behalf of an elected officeholder.

Contact the FPPC for a fact sheet entitled "Mass Mailings at Public Expense" for more information.

The information discussed above is required under state law. Candidates and committees active in local elections should contact the local elections offices for information concerning local rules.

REQUIREMENTS FOR MASS MAILING

(Government Code Sections 82041.5, 82048.3, 84305, and 89001)

82041.5 Mass Mailing. "Mass mailing" means over two hundred substantially similar pieces of mail, but does not include a form letter or other mail which is sent in response to an unsolicited request, letter or other inquiry.

82048.3 Slate Mailer; Definition. "Slate mailer" means a mass mailing which supports or opposes a total of four or more candidates or ballot measures.

If you have any questions regarding slate mailer organizations (Gov. Code Secs. 82048.4 & 84305.5), please contact the Shasta County Elections Department or the Fair Political Practices Commission at their toll free number 1-866-ASK-FPPC (1-866/275-3772) or visit their website at <http://www.fppc.ca.gov>.

84305. Requirements for Mass Mailing.

(a) Except as provided in subdivision (b), no candidate or committee shall send a mass mailing unless the name, street address, and city of the candidate or committee are shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type which shall be in a color or print which contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the organization's address is a matter of public record with the Secretary of State.

(b) If the sender of the mass mailing is a single candidate or committee, the name, street address, and city of the candidate or committee need only be shown on the outside of each piece of mail.

(c) If the sender of a mass mailing is a controlled committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a).

89001. Newsletter or Mass Mailing. No newsletter or other mass mailing shall be sent at public expense.



Additional information on mass mailing may be found in your campaign disclosure manual.

CODE OF FAIR CAMPAIGN PRACTICES

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold, in order that, after vigorously contested, but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

- (1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties which merit such criticism.
- (2) I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his or her personal or family life.
- (3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on race, sex, religion, national origin, physical health status, or age.
- (4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice which tends to corrupt or undermine our American system of free elections, or which hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.
- (5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.
- (6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group which resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics which I condemn. I shall accept responsibility to take firm action against any subordinate who violates any provision of this code or the laws governing elections.
- (7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

Signing the Code of Fair Campaign Practices:

- ◇ Is voluntary.
- ◇ Is open to public inspection until 30 days after the election.



**Election Day is
November 6, 2007.**

**Polls are open from
7 am to 8 pm.**

When is the last day to register to vote in the *Consolidated Schools & Special Districts Election?*

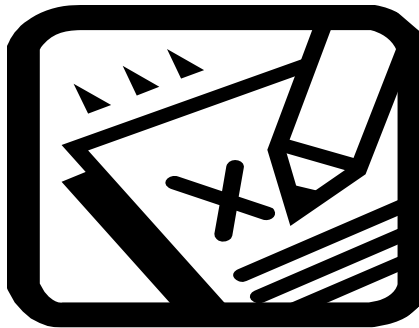
The last day for any new Shasta County resident to register to vote in this election is Monday, October 22, 2007. Registration closes 15 days prior to an election.

If a voter moved within the county on or before the close of registration and did not reregister at the new address, s/he may vote and reregister for future elections EITHER at the county election office OR at the polling place where they now live. However, the voter may be required to show proof of residence. If the voter moved AFTER the date shown, the voter may vote an absentee ballot or at the polling place for the current or previous address for this election only. Then the voter must reregister and vote at the new address for future elections.



OFFICIAL CANVASS OF ELECTION RETURNS

**The official canvass of
returns will begin no
later than Thursday,
November 8, 2007.**



When are election returns counted? How can I get the results?

The election returns will be counted at the Elections Department at 1643 Market Street in the Downtown Redding Mall. The results of the Absent Voter Ballots will be released shortly after 8 p.m. and unofficial results from the precincts will be released during the course of the evening as is appropriate. Interested parties can find the results of the election on the County's website at www.elections.co.shasta.ca.us.

When can I apply for an absentee ballot? What happens if I miss the regular absentee period?

The first day for an absent voter ballot to be issued is Monday, October 8, 2007. Any application received prior to this date shall be kept and processed on or after this date. The last day that an absentee ballot can be issued from an application received by mail is Tuesday, October 30, 2007.

If a voter discovers after the close of the regular absentee period that s/he is unable to go to the polls because of illness, handicap, or a condition that forces an absence from the precinct on election day, s/he may still vote absentee in the Election Department office up to 8 p.m. on election day providing certain conditions are met.

Incomplete Ballot Counting Election Night

Candidates are frequently surprised on the day after a major election when they learn that there are between 5,000 — 8,000 ballots countywide remaining to be counted. These uncounted ballots may leave some close races undecided for days or even weeks. These two pages are included as a courtesy to explain the logistics of election night ballot counting, and follow-up ballot tabulation, which occurs in the days/weeks following the election. The law allows 28 days after the election to complete the ballot tally and the official audit of the election, known as the Canvass. However, in the case of school district, community college district, county board of education, or special district elections conducted on the first Tuesday after the first Monday in November of odd-numbered years (a Consolidated Schools & Special Districts Election), the Canvass shall be completed no later than the last Monday before the last Friday of that month. When the Canvass is completed, the official results are certified.

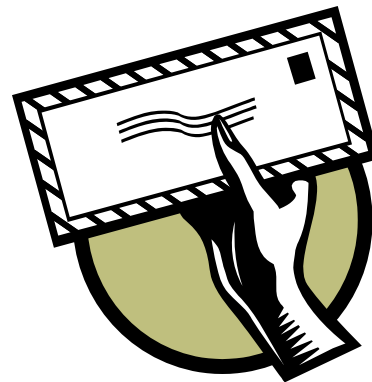


There are three categories of ballots which cannot be processed on election night:

- ◆ Absentee ballots turned in at polling location
- ◆ Provisional ballots voted at the polls
- ◆ Write-in ballots

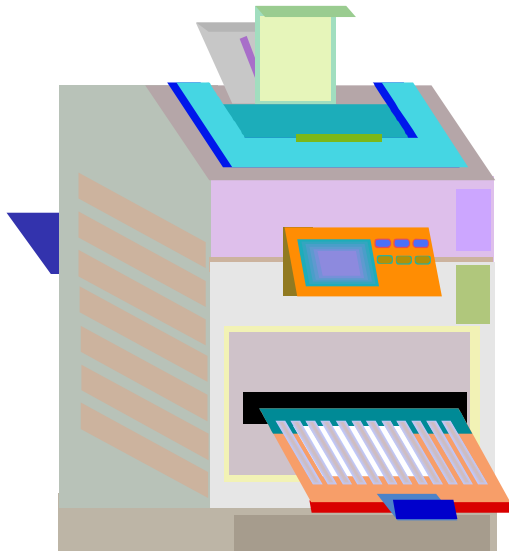
Absentee Ballots Turned in at the Polling Locations

Many absentee voters wait until the last minute to make their voting choices and then drop off their absentee ballots at a polling place on election day. We receive these ballots very late on election night. All absentee ballots must be pre-processed before they are counted — this includes verifying every absentee voter's signature prior to opening the absentee ballot envelopes to remove the ballots in preparation for counting.



Provisional Ballots

Provisional ballots are voted at the polls when a voter's registration is in question, or when our records indicate the voter was already sent an absentee ballot. Provisional ballots must be individually researched and verified at the Registrar's Office before ballots are counted or rejected in accordance with election laws.



Write-In Ballots

Each ballot containing a write-in vote must be individually reviewed. When an over vote occurs, neither vote can be counted for that one office, although the rest of the ballot selections will be counted. **Resolution of vote tallies for write-in candidates are not available until the conclusion of the official canvass.**

Remember!
Not later than Monday,
December 3rd, is the
deadline for the County
Elections Official to declare the
elected candidate or candidates for
the Consolidated Schools &
Special Districts Election.



Absentee Ballot Applications Information

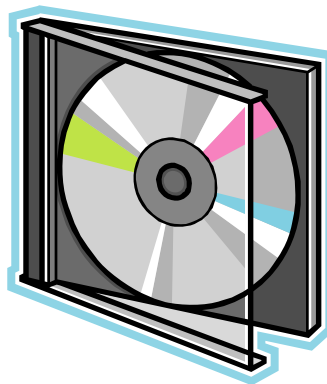
Policy for Distribution of Absentee Applications by Candidates or Campaign Organizations – The following policy is applicable to any individual or group distributing applications for absentee ballots in Shasta County.

1. Uniform format required to be used:
 - ◆ Any individual, group or organization that knowingly distributes applications for an absent voter's ballot that does not conform to Chapter 1, commencing with §3000 of Division 3 is guilty of a misdemeanor. *EC §18402*
 - ◆ Any person, including candidates and members of campaign organizations, can distribute applications for absentee ballots as long as the application meets the requirements of EC §3007 as to its contents. The name of any organization that authorizes the distribution of the applications shall be on the applications.
 - ◆ **Upon request, a camera-ready proof of an absentee ballot application for an election will be provided by the Elections Department to candidates or ballot measure proponents or opponents. The application will contain all information required by law.**
2. Information which may be preprinted on the Application Form:
 - ◆ The name of the applicant. This must be the name of the voter as it appears on the affidavit of registration.
 - ◆ The address of the applicant. This also must be the address as indicated by the voter on the affidavit of registration.
3. The following information may not be preprinted on the application form, but must be completed by the applicant:
 - ◆ Mailing address of voter. The address to which the actual ballot is to be sent, if different than the residence address or voter may not be preprinted. The applicant must complete this information.
 - ◆ The signature of the applicant must match the signature on the voter registration card.
4. Statement required: Any application that is preprinted must contain the statement "You have the right to mail or deliver this application directly to the local elections official of the county in which you reside."
5. Distributor information: Any individual, group or organization that distributes applications for absent voter ballots and receives completed application forms from the voter must return the form to the appropriate elections official within 36 hours of receiving them or by the end of the deadline for return of applications, whichever is earliest. Failure to return the completed applications in a timely manner is a misdemeanor. *E.C. §18576*
6. **Absentee ballots may not be sent to a campaign address: The mailing address to which an absentee ballot is requested to be sent may not be the address of any political party, campaign headquarters or candidate's residence. Candidates, as well as their families or other household member are, of course, exempted from this prohibition.**

Voter Information Available to Candidates

The California Administrative Code, Title 2, Division 7, Chapter 1, Article 1, Section 19003, specifies permissible uses of any data obtained from voter registration files. Permissible usage includes direct election campaign, surveys in conjunction with an election campaign, and distribution of information of a political nature. Data obtained from voter registration or election files may not be sold, leased, loaned, reproduced or possession thereof relinquished without receiving written authorization to do so from the Secretary of State or the Shasta County Registrar of Voters. Prohibited usage includes commercial purposes and solicitations of contributions or services for any purpose other than on behalf of a candidate or political party, or in support of or opposition to a ballot measure.

Shasta County has the capability to compile and extract voter registration information in several combinations for use in direct election campaigning. Most of these reports require 3 calendar days advance notice, especially during the peak election times.



How can I Purchase Voter Registration Information for Shasta County?

As a candidate, certain voter registration information is available for purchase. Complete the information on the "Voter Registration Information" application on page 33. Information furnished on the application is subject to approval and verification. All fees for material must be paid in advance. Please allow 2 to 3 days for pickup.

Please see next page for complete price list and application.



Application for Voter Registration Information

Pursuant to Elections Code Sections 2187, 2188, & 2194, voter registration information is **ONLY** available to persons or groups for election, scholarly, journalistic, political or governmental purposes as determined by the Secretary of State. All requests to view, purchase, or use voter registration information must be accompanied by this written application.

PLEASE PRINT IN INK OR TYPE

NAME- FIRST		MIDDLE		LAST	
DRIVER'S LICENSE NUMBER		STATE OF ISSUE		EXPIRATION DATE	
PHYSICAL ADDRESS		CITY	STATE	ZIP CODE	PHONE () -
IF NO PHYSICAL ADDRESS PLEASE DESCRIBE LOCATION OF RESIDENCE AND PROVIDE MAILING ADDRESS					
MAILING ADDRESS—IF DIFFERENT			CITY	STATE	ZIP CODE

BUSINESS ADDRESS		CITY	STATE	ZIP CODE	PHONE () -
IF NO STREET ADDRESS PLEASE DESCRIBE LOCATION OF BUSINESS AND PROVIDE MAILING ADDRESS					
MAILING ADDRESS—IF DIFFERENT			CITY	STATE	ZIP CODE

IF THIS APPLICATION IS ON BEHALF OF ANY PERSON OR PERSONS OTHER THAN THE APPLICANT, THIS SECTION MUST BE COMPLETED

PERSON OR GROUP APPLICANT IS ACTING FOR		NAME OF PERSON AUTHORIZING OR REQUESTING THIS APPLICATION			
BUSINESS ADDRESS		CITY	STATE	ZIP CODE	PHONE () -

THIS SECTION MUST BE COMPLETED

SPECIFIC INFORMATION REQUESTED—CIRCLE THOSE APPLICABLE					
CD	STREET LIST	ALPHA LIST	AV LIST/ AV CD	ABSTRACT OF VOTER REGISTRATION	INDICIES
OTHER _____					
INTENDED USE OF VOTER REGISTRATION INFORMATION—CIRCLE ONE					
ELECTION		POLITICAL	JOURNALISTIC	SCHOLARY	GOVERNMENT AGENCY

The aforementioned voter registration information set forth in affidavits of registration or derived from computer terminals, CDs, or computer printed listings will be used only for election, scholarly, journalistic, political, or governmental purposes as determined by the Secretary of State. The information (or a portion or copy thereof) will not be sold, leased, loaned, or given to any person, organization or agency, without first receiving written authorization to do so from the Secretary of State or the county elections official.

I certify, under penalty of perjury, that all information on this form is true and correct under the laws of the State of California.

Signature (FULL NAME): _____ **Date:** _____ **Place:** _____